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Pennaeth Gwasanaethau Cyfreithiol a Democraidd



To: Cllr Ian Roberts (Chairman)

CS/NG

Councillors: Marion Bateman, Amanda Bragg,
Adele Davies-Cooke, Ian Dunbar, Ron Hampson,
Stella Jones, Colin Legg, Phil Lightfoot,
Dave Mackie, Nancy Matthews, Ann Minshull,
Paul Shotton, Nigel Steele-Mortimer and
Carolyn Thomas

14 September 2012

Maureen Potter 01352 702322
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**Carole Burgess, David Hytch, Mrs. R. Price and
Rebecca Stark**

Dear Sir / Madam

A meeting of the **LIFELONG LEARNING OVERVIEW & SCRUTINY COMMITTEE**
will be held in the **THE PAVILION LEISURE CENTRE, EARL STREET, FLINT CH6
5ER** on **THURSDAY, 20TH SEPTEMBER, 2012** at **2.00 PM** to consider the following
items.

Yours faithfully

Democracy & Governance Manager

AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING
DECLARATIONS)**
- 3 **MINUTES** (Pages 1 - 4)
To confirm as a correct record the minutes of the last meeting.

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The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 4 **COMMUNITY PLAY PROJECT** (Pages 5 - 8)
Report of Director of Lifelong Learning enclosed.
- 5 **QUARTERLY MONITORING REPORT ON PROGRESS WITH IMPLEMENTATION OF THE ESTYN ACTION PLAN** (Pages 9 - 20)
Report of Director of Lifelong Learning enclosed.
- 6 **FORMULA REVIEW UPDATE/BUDGET STRATEGY** (Pages 21 - 30)
Report of Director of Lifelong Learning enclosed.
- 7 **QUARTER 1 SERVICE PERFORMANCE REPORTS** (Pages 31 - 66)
Report of Learning and Social Care Overview & Scrutiny Facilitator enclosed.
- 8 **FORWARD WORK PROGRAMME** (Pages 67 - 72)
Report of Learning and Social Care Overview & Scrutiny Facilitator enclosed.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

The following item is considered to be exempt by virtue of Paragraph(s) 15 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

Publication of the report could prejudice staff relations prior to formal consultation.

- 9 **EDUCATIONAL DEVELOPMENT OF CHILDREN WITH A SENSORY IMPAIRMENT** (Pages 73 - 86)
Report of Director of Lifelong Learning enclosed.

Agenda Item 3

LIFELONG LEARNING OVERVIEW & SCRUTINY COMMITTEE

14 JUNE 2012

Minutes of the meeting of the Lifelong Learning Overview & Scrutiny Committee of Flintshire County Council held at Delyn Committee Room, County Hall, Mold CH7 6NA on Thursday, 14 June 2012

PRESENT: Councillor Ian Roberts (Chairman)

Councillors Marion Bateman, Ron Hampson, Phil Lightfoot, Dave Mackie and Nancy Matthews

CO-OPTED MEMBERS: Theresa Millington, Rita Price and Rebecca Stark

SUBSTITUTES: Councillors Clive Carver (for Nigel Steele-Mortimer), David Cox (for Ann Minshull), Peter Curtis (for Ian Dunbar), Cindy Hinds (for Stella Jones), Ray Hughes (for Carolyn Thomas), Hilary McGuill (for Amanda Bragg) and Mike Reece (for Paul Shotton)

ALSO PRESENT: Councillors Bernie Attridge, Christine Jones and David Wisinger

APOLOGIES: David Hytch and Carole Burgess

CONTRIBUTORS: Cabinet Member for Education, Director of Lifelong Learning, Head of Development and Resources, and Head of Culture and Leisure

IN ATTENDANCE: Member Engagement Manager, Learning and Social Care Overview and Scrutiny Facilitator and Committee Officer

1. **APPOINTMENT OF VICE-CHAIR**

The Chairman sought nominations for a Vice-Chair for the Committee. Nominations for Mr. D. Hytch and Councillor N.R. Steele-Mortimer were both seconded and on being put to the vote, the proposal for Mr. D. Hytch to be Vice-Chair was carried.

RESOLVED:

That Mr. D. Hytch be appointed Vice-Chair of the Committee.

2. **MINUTES**

The minutes of the meetings of the Committee held on 23 February 2012, 9 March 2012, 22 March 2012 and 29 March 2012 were submitted.

RESOLVED:

That the minutes be received, approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

The Chairman advised Members of the need to declare a personal interest in school related items on the agenda if they were school or college governors. All Members present except Councillors R.C. Bithell, C.S. Carver, R.G. Hampson, and P.R. Lightfoot (who were not school governors) declared an interest as school governors.

4. OVERVIEW & SCRUTINY COMMITTEES' TERMS OF REFERENCE

The Member Engagement Manager introduced a report to inform the Committee of its Terms of Reference, set in the context of Terms of Reference of all of the Overview and Scrutiny Committees.

The Member Engagement Manager advised that the Council now had a Constitution Committee and six functional Overview and Scrutiny Committees. He referred to their role and functions which were detailed in the report and advised that the Terms of Reference for all six Overview and Scrutiny Committees were attached in an Appendix to the report. Specific Overview and Scrutiny training sessions would be held on 22 May, and 6 and 7 June 2012, to which all Members of the Council had been invited.

The Chairman referred to the Terms of Reference for the Lifelong Learning and Community Profile and Partnerships Overview and Scrutiny Committees and queried why Clwyd Theatre Cymru came within the scope of the Community Profile and Partnerships Overview and Scrutiny Committee. He expressed the view that it would be more appropriate if it was within the remit of the Lifelong Learning Overview and Scrutiny Committee. The Member Engagement Manager provided an explanation of how the scope of each Committee had been determined and suggested that a report could be submitted to the meeting of the Constitution Committee to be held on 24 July 2012 to request that the terms of reference for both Committees be revisited. He also reported that a presentation on Clwyd Theatre Cymru was to be made to the meeting of the Community Profile and Partnerships Committee to be held on 16 July 2012. In response to a request from Councillor N.M. Matthews it was agreed that members of the Lifelong Learning Overview and Scrutiny Committee would be invited to attend the presentation.

During discussion it was agreed that a report would be submitted to the Constitution Committee on 24 July 2012 to revisit the terms of reference for both Committees with a view to Clwyd Theatre Cymru being included within the scope of the Lifelong Learning Overview and Scrutiny Committee.

RESOLVED:

- (a) That the report be noted;
- (b) That members of the Lifelong Learning Overview and Scrutiny Committee be invited to attend a meeting of the Community Profile and Partnerships Overview & Scrutiny Committee to be held on 16 July 2012; and
- (c) That a report be submitted to the Constitution Committee on 24 July 2012 to request that the terms of reference for both Committees be revisited

with a view to Clwyd Theatre Cymru being included within the scope of the Lifelong Learning Overview and Scrutiny Committee.

5. FORWARD WORK PROGRAMME

The Learning and Social Care Overview and Scrutiny Facilitator introduced a report to identify a work programme for the Committee. She circulated a proposed programme for consideration and it was agreed that the following items would be considered at the next meeting of the Committee on 12 July 2012.

- Q4 Performance
- Estyn Action Plan
- School Performance Monitoring
- School Modernisation

Councillor H.J. McGuill requested that an update on the redevelopment of Deeside and Flint Leisure Centres be submitted to a future meeting of the Committee.

RESOLVED:

- (a) That the Forward Work Programme be agreed; and
- (b) That an update on the redevelopment of Deeside and Flint Leisure Centres be included a part of the Leisure Strategy report to be submitted to a future meeting of the Committee.

6. ATTENDANCE BY MEMBERS OF THE PRESS AND PUBLIC

There were no members of the press in attendance and no members of the public present.

(The meeting started at 2.30 pm and ended at 3.00 pm)

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Chairman

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: LIFELONG LEARNING OVERVIEW & SCRUTINY
DATE: 20 SEPTEMBER 2012
REPORT BY: DIRECTOR OF LIFELONG LEARNING
SUBJECT: NORTH EAST WALES COMMUNITY PLAY PROJECT

1.00 PURPOSE OF REPORT

1.01 To provide the Lifelong Learning Overview and Scrutiny Committee with an update on the North East Wales Community Play Project (NEWCPP).

2.00 BACKGROUND

2.01 NEWCPP is a partnership project across Wrexham, Denbighshire and Flintshire county areas. It is hosted by Flintshire County Council via Public Open Spaces within Culture and Leisure Services.

2.02 NEWCPP is funded by round two of the Big Lottery's Child's Play programme in Wales, it has secured £964,850 in grant-aid and Flintshire County Council is the grant recipient. The project is a three year funded scheme, the commencement date was August 1st 2011 (when the Project Manager was appointed) and delivery of staffed play sessions in the first targeted community began on the 1st January 2012.

3.00 CONSIDERATIONS

3.01 NEWCPP has provided a major investment of funding into the provision of play opportunities in North East Wales. It has the full support of all regional partners and has been assisted by the audit of existing provision undertaken by NEW Play (North East Wales Play) Funded via round 1 of the 'Child's Play' Programme. The project is managed by a regional project management group

3.02 The staff are based within three peripatetic teams (one in each of the three counties) and consist of three play workers (one Senior and two Play Workers), supported by a Project Manager and Resources Officer. Each team will target five play deprived communities over the three years of the project with a total of fifteen communities across the three county areas. The target age range is 5 -15 years with an emphasis on children aged 8 -12 years. The communities have been identified via a number of considerations e.g. on the basis of indices of

deprivation, child population and Flintshire County Council's Play Strategy 2011 -2014.

- 3.03 The project aims to demonstrate that by enhancing opportunities for play within a community, that the level of play activity will increase and raise the profile / significance of play in the life of the community. It will also engage with and support local organisations and volunteers to build up a legacy for the work. There is also a research element built into the project which will engage Glyndwr University to measure the effectiveness of the programme.
- 3.04 The Flintshire project team worked within Higher Shotton between January and June 2012. During this time, the team engaged with the Town Council, local schools, professionals / organisations and residents. The project provided five two-hour after school play sessions per week, together with lunchtime play sessions in four schools. 34% of children living within the LSOA (Lower Super Output Area), a total of 194 children, attended a session on at least one occasion. A combined total of 1,406 attendances were recorded during the six-month period, with an average session attendance of 30 children.
- 3.05 The Flintshire team began its engagement in Sealand on 1 July 2012; the third community will be Connah's Quay from January to June 2013. The remaining two communities will be identified by the project management group using the criteria which have guided previous selections; including population density of children and young people, deprivation statistics, status of existing play provision in the area, Flintshire Vulnerable Families Mapping 2011 and Flintshire Play Strategy 2011 -2014.

4.00 RECOMMENDATIONS

- 4.01 The Committee is asked to note the report.

5.00 FINANCIAL IMPLICATIONS

- 5.01 The total amount of funding awarded from the Big Lottery Fund is £964,850; of which £764,394 is specifically for salaries to employ a staff team of eleven (including a redundancy settlement figure). This project is completely funded by the grant award and the project finances are currently managed by Flintshire County Council.

6.00 ANTI POVERTY IMPACT

- 6.01 This project will assist the Council to respond to the Children and Families (Wales) Measure 2010, provision 11, Play Opportunities, which places the following statutory duties on local authorities in relation to play:
"A local authority must assess the sufficiency of play opportunities in

its area for children in accordance with regulations" and "A local authority must secure sufficient play opportunities in its area for children, so far as reasonably practicable, having regard to its assessment under subsection (1)."

7.00 ENVIRONMENTAL IMPACT

7.01 The project contributes towards the waste minimisation agenda by creating a resource service that operates on the reduce, re-use, recycle principles. The Resource Officer will develop partnerships with local businesses to divert waste away from landfill sites and into a more positive end use, as materials to enhance children's play experiences.

8.00 EQUALITIES IMPACT

8.01 Opportunities to play have become increasingly limited for children over the course of the last 50 years. Present day societal attitudes and beliefs deny children a sense of freedom that past generations had. A community focused approach to play provision is intended to promote change in attitudes and behaviour towards children playing.

9.00 PERSONNEL IMPLICATIONS

9.01 This project has created eleven full time posts for three years across the region.

10.00 CONSULTATION REQUIRED

10.01 Further consultations across the play sector in North East Wales will continue for the duration of the project

11.00 CONSULTATION UNDERTAKEN

11.01 This project has been based upon consultation and research which highlighted the need for this model of provision.

12.00 APPENDICES

None

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: LIFELONG LEARNING OVERVIEW & SCRUTINY
COMMITTEE
DATE: THURSDAY, 20 SEPTEMBER 2012
REPORT BY: DIRECTOR OF LIFELONG LEARNING
SUBJECT: QUARTERLY MONITORING REPORT ON
PROGRESS WITH IMPLEMENTATION OF THE
ESTYN ACTION PLAN

1.00 PURPOSE OF REPORT

1.01 To consider the progress with implementation of the Action Plan following the 2011 Estyn Inspection of Local Authority Education Services for Children and Young People (LAESCYP).

2.00 BACKGROUND

2.01 Flintshire County Council was subject to a full LAESCYP inspection by Her Majesty's Inspectorate for Education and Training in Wales (Estyn) in October 2011.

2.02 The outcome of the inspection was reported to Executive on 21st February 2012 and Lifelong Learning Overview and Scrutiny on 23rd February 2012. A copy of the report is in the Members' Library.

3.00 CONSIDERATIONS

3.01 All education providers produce action plans to address Estyn inspection recommendations following inspection. The Action Plan was submitted to Estyn April 2012, following consideration by Lifelong Learning Overview and Scrutiny on 22 March 2012 and Executive on 27 March 2012. Cabinet received a monitoring report on progress with the Inspection Action Plan and standards in Flintshire in July 2012. A copy of the full Estyn Action Plan is in the Member's Library.

3.02 The Estyn Inspection recommendations are:

- Improve standards and performance to reduce the percentage of schools that are in the bottom 25% when compared to similar schools across Wales and reduce the gap in performance between boys and girls;
- Improve the standard and quality of provision in primary schools by: -
 - addressing a trend of declining attendance;

- reducing fixed term exclusions; and
- reducing school balances and deficits in line with national guidelines;
- Improve how senior officers and all elected members work together to: -
 - improve standards for all learners;
 - improve self-evaluation and reporting to members; and
 - reorganise secondary schools, reduce surplus places and make better use of resources;
- Reduce the number of days' education that learners in Flintshire miss due to fixed term exclusions of six days or more in all of its secondary schools;
- Improve the monitoring arrangements for the Children and Young People's Partnership to effectively track the progress of children and young people;
- Prioritise areas for improvement identified in its self-evaluation of education services.

3.03 Progress with implementation of the action plan will be monitored by an Estyn team in early 2013. The team will be led by Mererid Stone HMI.

4.00 RECOMMENDATIONS

4.01 Members are asked to consider progress with implementation of the Estyn Action Plan.

5.00 FINANCIAL IMPLICATIONS

5.01 Financial options and implications from specific projects will need to be considered as part of developing revenue and capital programmes for future years.

6.00 ANTI POVERTY IMPACT

6.01 There are no anti poverty implications arising directly from this report.

7.00 ENVIRONMENTAL IMPACT

7.01 There are no environmental implications arising from this report.

8.00 EQUALITIES IMPACT

8.01 The inspection report and action plan comply with the Council's equalities requirements. The inspection report notes good practice in Social Inclusion and Additional Learning Needs.

9.00 PERSONNEL IMPLICATIONS

9.01 There are no personnel implications arising directly from this report.

10.00 CONSULTATION REQUIRED

10.01 The Action Plan has been consulted upon with school and service partner representatives.

11.00 CONSULTATION UNDERTAKEN

11.01 Not applicable.

12.00 APPENDICES

12.01 Appendix 1 – LAESCYP Inspection Action Plan Progress Monitoring Report.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

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Estyn Action Plan Monitoring

1. The completion of individual actions is the responsibility of named officers. If an action can not be completed by the date included in the PIAP, a revised date should be included and a reason for the delay. Any delays
2. Evidence of the completion of an action will be needed.
3. The Lead Officers(s) for the recommendation will need to demonstrate how completion of an action contributes to the overall outcome.
4. Elected members will confirm progress through formal scrutiny programmes. These will include consideration of the regular annual performance reports, supplemented by the regular cyclical quarterly performance r
5. The Chief Officer Project Board will monitor overall progress with this activity plan.

Rec	Ref	Action	Who	By When	Action Taken to date	Complete/Revised completion date	Reason for delay	RAG
1.1	1.1.1	Continue to monitor, challenge and support targeted primary schools identified as underperforming in 2012-2013.	JD/Primary SIT	Jan 2012 - Apr 2013	Officers continue to target and monitor those schools identified as requiring additional support. Termly meetings are held with Chairs of Governors and headteachers of schools at Stage 3 or 4 to monitor the progress of agreed actions. One school has been placed in a category of requiring 'significant improvement'. This school had already been identified as a school in need of more intensive support and work is continuing in the raising of standards. Good progress is being made in all targeted schools and 7 schools have been removed from Stage 3 and/or Estyn categories over the past year. There are 6 primary schools (8%) in an Estyn category (July 2012).	Ongoing		
	1.1.2	Increase the use of the Council's intervention powers where serious concerns are identified.	JD	From Jan 2012	In accordance with revised protocols, letters of concern have been sent to two schools and the governing bodies are implementing action plans to move the schools forward. In both schools new headteachers have been appointed.	Completed		
	1.1.3	Provide targeted INSET to primary schools in the lower quartiles to raise pupils' literacy and numeracy standards and plan with schools the use of the SEG grant funding. Further develop focused skill-rich science scheme of work to raise standards across all schools.	DB/JR/JH/AJ/LM/RW/ER	Spring/Summer 2012	Targeted schools have received literacy support on a half-termly basis. 45 teachers attended Read, Write, Inc spelling training in March and a further 11 schools have been trained in Read, Write, Inc. RWI Manager Meetings are held termly and monitoring visits have taken place to targeted schools implementing RWI. Initial data indicates the programme is having a very positive impact on standards. 31 teachers attended the Year 3 and 4 three day literacy course with a focus on boys literacy and there have been 4 half day training sessions on developing higher order literacy skills for Year 5 and 6 teachers. 7 teachers from Welsh medium primary schools have attended 1 day INSET to raise standards in writing KS2. 100% of Yr.2 teachers attended 2 x ½ day training (6 hours) on exemplification and understanding of the characteristics of Welsh literacy outcomes. All teachers (Welsh medium) have attended 1 day INSET to raise standards in reading (KS2 and Foundation phase) led by Cymal. Welsh medium schools PLC used 5 days to create a Portfolio to exemplify Writing outcomes for the Foundation Phase. The PLC was attended by upper	Ongoing		
					26 schools have received Numicon resources and training for approximately 4 Nursery to Year 2. Training has been delivered in twilight sessions to 62 schools to date.			
					Science curriculum planning has been revised to ensure relevant links to the development of literacy, numeracy and ICT skills and appropriate differentiated outcomes for mixed age classes. Early feedback from schools			

1.1.4	Continue to strengthen primary standardisation and moderation procedures in line with statutory assessment arrangements through subject co-ordinator meetings, training of all Foundation Phase teachers in the end of Foundation Phase outcomes and supporting Foundation Phase Partnerships in the development of standardised portfolios.	AJ/DB/RR	Spring/Summer/Autumn 2012	Key Stage 2 English, Welsh, maths and science cluster meetings have been held for all schools this term focusing on standardisation and moderation to ensure consistency in the end of key stage assessments across Flintshire. Cluster portfolios of evidence are used to exemplify standards. KS2/3 learner profiles have been submitted to WVG for external moderation for Welsh second language and Welsh first language during Spring (WSL) and Summer (WFL) terms. Standardised portfolio for PSWC (Personal and Social Development, Well-Being and Cultural Diversity) issued to all schools Summer 2012 - Literacy & Numeracy standardised portfolio to be issued in early Autumn Term 2012.	Completed	
1.1.5	Continue to provide and improve effectiveness of primary cluster group meetings and meetings of the Foundation Phase Partnership Boards to ensure the sharing of good practice and to further improve teaching strategies, planning and assessment. Analyse primary and secondary school outcomes in 2012 in order to re-prioritise planned support.	DB/JR/AJ/LMa/ER	Spring/Summer/Autumn 2012	2 half day sessions have been undertaken to moderate examples of literacy Foundation Phase Partnership Boards have completed standardised portfolios to exemplify standards in mathematical development and language, literacy & communication. Literacy and numeracy co-ordinator meetings have been held focusing on improving levelling, teaching strategies and planning for literacy and numeracy across the curriculum.	Completed	
1.1.6	Agree primary and secondary school outcomes in 2012 in order to re-prioritise planned support.	JD/KG/SIT	Autumn 2012	Provisional primary data is being analysed over the Summer to determine planned support.	On Target	
1.1.7	Agree revised set of performance targets with Secondary Headteachers Federation and meet with individual schools to agree targets for 2012 to 2014.	KG	Spring Term 2012	Secondary Headteachers Federation agreed new set of targets, to include levels 6 & 7 at KS3 and targets for the group of FSM learners. All schools visited to complete targets and aggregate targets calculated by SMIT	Completed	
1.1.8	Curriculum Support officers to target schools placed in the lower quartile in their subject at KSS for additional support.	SIT Subject Specialists	Summer term 2012	Completed	Completed	
1.1.9	Planned Support 2012-13 to be targeted at underperforming areas in secondary schools	KG/SIT	Summer term 2012	Planned Support agreed.	On Target	
1.1.10	Subject Forums and PLC, organised to ensure sharing of good practice between schools.	SIT Subject Specialists/KG	Autumn Term 2012	Programme of School Effectiveness Forums organised for Autumn 12/Spring	On Target	
1.1.11	Deliver programmed Governor training on understanding data and supportive challenge in schools.	KB	Summer Term 2012	Governor training Programme resumes September 2012.	Sep-12	
1.2						
1.2.1	Subject Officers/Link Officers to monitor, challenge and support boys' literacy and numeracy developments in primary schools with high levels of boys' underperformance.	AJ/DB/ER, Link Officers	Spring/Summer/Autumn 2012	The literacy and numeracy officers monitor, challenge and support teachers in targeted schools and training has been given to support the raising of boys literacy and numeracy standards. Read, Write, Inc developments are being monitored by the literacy officer and the impact on boys' reading. Reading data is in the process of being analysed. A reading proforma/questionnaire has been produced. This is being trialled this Summer in targeted schools to assist in identifying weaknesses and how we can support in addressing these	Ongoing	
1.2.2	Three day literacy course aimed at Year 3 & 4 teachers focusing on teaching phonics, spelling, reading and oracy into writing. One module focused on improving boys' literacy (funded from SEG literacy)	JH/DB	Day 1 – 29 Sept 2011 Day 2 – 12 Jan 2012 Day 3 – 26 Apr 2012 Day 4 - 2 June 2012	31 teachers attended the Year 3 and 4 three day literacy course with a focus on boys literacy. The same teachers attended half-day evaluation/sharing of practice session. The data is presently being collated to analyse the impact on targeted groups of learners. The literacy and numeracy officers have monitored and supported teachers in targeted schools.	Completed	

1.2.3	Sharing of best practice and information to primary schools from the 'Fribal' 3 year programme to counteract the under-achievement of boys and from Gary Wilson's conference on boys' literacy – INSET and co-ordinators' meetings.	DB	Summer/Autumn 2012	A 'Teach Meet' event attended by 65 primary and secondary teachers was held in June in conjunction with NGFL Cymru and streamed live across Wales via the internet. The focus was on sharing innovative and effective strategies and teaching methodologies focusing on aspects of oracy, reading and writing with particular emphasis on raising boys' literacy levels.	On Target	
1.2.4	Sharing and monitoring of best practice in targeted groups of schools with high levels of boys under-achievement.	DB	Summer/Autumn 2012	Information is disseminated to individual schools through staff INSET and co-ordinator meetings. Analysis of reading data currently taking place.	On Target	
1.2.5	Literacy officer support to schools' PLCs focused on raising boys' literacy and dissemination of practice.	DB	Summer/Autumn 2012		On Target	
1.2.6	Production of a mental maths resource for the Foundation Phase and training for all schools in the use of the resource.	AJ	Autumn 2011/Spring 2012	Mental maths resource completed and training implemented.	Completed	
1.2.7	Introduce an improved science scheme of work for science at Key Stage 2 which provides pupils with more engaging, contextualised activities and tasks that appeal to boys. Units to be designed to contain a wider variety of written communication genres to appeal to boys and more focused opportunities to develop pupils' oral skills through science. 24 half termly units will be produced across Years 3-6 and hosted on the L.A. Moodle website.	AJ	Units to be completed and uploaded by Easter 2012.	Revised scheme of work with 24 half-termly units for science at KS2 completed and placed on Moodle.	Completed	
1.2.8	Consolidate the use of the 'Science Enquiry Games' resource book received by each school in the spring term 2012. Focus to be on developing games and activities in this resource pack which appeal strongly to boys and also pupils with a variety of learning styles.	RW/1 or 2 days' INSET depending on numbers.	Summer term 2012.	25 primary schools attended 'Science Enquiry Games' INSET led by an internationally-recognised expert in science pedagogy. Two review visits have been undertaken to assess the impact of the resource and in one school the quality of pedagogy has improved significantly.	On-going	INSET delivery planned for Sept/Oct 2012
1.2.9	Support PLC in planning and implementation of improvement programme targeting boys reading in Welsh at KS2. Evaluate impact during summer term.	ER/RR	Autumn 2012		On Target	
1.2.10	Target schools where boys are underachieving in year 5 in Welsh. Plan, implement and monitor intervention in discussion with targeted schools.	ER/RR	Summer 2013		On Target	
2.1						
2.1.1	Set targets to reduce absences from individual schools for IWO service and request that schools report as a matter of course to Governors on a termly basis. Ensure that Governors are trained and fully aware of expectations on attendance and exclusion matters.	TP/IWO service in collaboration with SIT and Lead officers.	Easter 2012	IWOs target individual schools that have learners who are poor attendees. Attendance targets are set. School attendance rates are shared on a half termly basis. Governors will be made aware of expected attendance rates through the Governor training programme starting in September 2012.	Sep-12	The Governor training Programme resumes in September 2012
2.1.2	Ensure that IWO service realise what previous targets were and set new improved targets. Share with schools on a half termly basis their attendance rates. Share with schools expected standards and challenge if not achieved.	TP/IWO service in collaboration with SIT and Lead officers	Easter 2012	IWOs set improving targets and discuss with schools on a termly basis. Outcomes and impact will be reported to Lifelong Learning Overview and Scrutiny Committee.	Ongoing	
2.1.3	Target support towards those schools most in need.	TP and IWO service in collaboration with SIT and Lead officers	Easter 2012	IWO service do target those most in need with action plans. All schools have set Attendance targets for academic year. These are monitored by officers to improve the overall attendance percentage and is helping reduce fixed term exclusions.	Ongoing	

2.1.4	Encourage schools to reduce the numbers of days exclusion placed upon pupils by introducing a universal tariff for misdemeanours.	DM/schools	Sep-12	DM to produce a consultation paper by October half term that will set out suggested tariffs for misdemeanours. IWO	Completed	
2.1.5	Support targeted schools in developing a range of strategies including rewards for pupils and use of partner agencies and parents to improve attendance rates.	TP and IWO Service in collaboration with SIT and Lead officers	Immediately	IWO service link with SIT and lead officers to improve attendance. Other agencies including CYP, TAF, VS, Social Services, Youth Services are used to engage with parents and learners	Completed	
2.1.6	Review current IWO involvement using quality assurance framework	TP and IWO Service in collaboration with SIT and Lead officers	Easter 2012	Quality assurance framework is used	Completed	
2.2						
2.2.1	Delegate Social Inclusion funding to schools so that schools can target support more immediately.	DM with schools working party	Sep-12	Working party agreed that consortia working would be the most effective way of delegating. DM meeting with all consortia groups feedback to follow on proposals	On Target	
2.2.2	Encourage schools to develop a "universal tariff" for exclusions to ensure consistency and fairness.	DM with schools/Link Officers	Dec-12	DM to write consultation paper for suggested tariffs for misdemeanours (for exclusion purposes). Acceptance by secondary schools on the importance of guidance on exclusions for smoking, alcohol consumption and drug.	On Target	
2.2.3	Encourage schools to develop in house strategies to avoid/reduce exclusions.	DM with schools/Link Officers	Sep-12	Discussions currently taking place to set up on-site inclusion centres in 3/4 secondary schools. Tentative agreement with schools but funding needs to be identified for their establishment.	Apr-13	
2.2.4	Change the referral process to short term PRU- schools responsible and further encourage all schools to support the Managed Moves Protocol.	DM with schools/Link Officers	Feb 2012 (secondary) Sept 2012 (Primary)	Referral process to short term PRU changed -review of process on 29th June. Managed Move protocol now fully accepted and now used in primary schools. (More promotion required in primary settings)	On target	
2.2.5	Training for schools on classroom management and behaviour management to reduce the requirement to exclude	DM with schools/Link Officers/ BSS	Ongoing	Training provided in accordance with the strategy.	Ongoing	
2.2.6	Encourage Governing bodies to challenge decisions made by heads. Training for governors.	DM with schools/Link Officers	Easter 2012	Training directory for Behaviour Management for schools to be completed by end of Summer Term for the following academic year. This will include training for Governors.	Summer Term	The Governor training Programme resumes in September 2012
2.3						
2.3.1	Develop a policy on school balances for inclusion in the Scheme for Financing Schools.	LM	Apr-12	Policy developed	Completed	
2.3.2	Consult with internal stakeholders, review responses and update policy. Draft policy approval by Director and Head of Finance	IB/KF/LM	Apr 2012	Approved	Completed	
2.3.3	Submit draft policy to Schools Budget Forum for consideration. Update if necessary.	IB/LM	May-12	Approved by Schools Budget Forum	Completed	
2.3.4	Circulate draft policy to Head Teachers and Chairs of Governors.	LM	May-12	Draft policy circulated to Heads, Governors and Unions	Completed	
2.3.5	Establish robust systems for monitoring adherence to policy	PH	Sep-12	Work in progress for monitoring protocol.	On target	
3.1						
3.1.1	Review reporting outcomes and improvement strategies to LLOSC	ED/KG/JD	May-12	Agreed in principle - New wider membership identified. Working group to look at scrutinising performance	Implemented Sept 2012	

3.1.2	To broaden the membership of half-termly Performance Monitoring Meetings with Members	IB/KG/JD	May-12	Agreed in principle - New wider membership identified. Working group to look at scrutinising performance	Implemented Sept 2012	
3.1.3	To widen the brief of half termly performance monitoring meetings to include Primary, Secondary, Inclusion and Resource Management Strategies	IB/KG/JD	May-12	Agreed in principle - New wider membership identified. Working group to look at scrutinising performance	Implemented Sept 2012	
3.1.4	To revise the school/LA partnership agreement with particular reference to LA responsibility for monitoring and evaluating performance of schools.	NG	Apr-13	Agreed in principle - project underway - NG to discuss with Elwyn Davies on RSEIS contribution. Dependent on RSEIS timetable.	On target	
3.2						
3.2.1	Annual Scrutiny consideration of performance on education targets	KG/JD	Feb-12	Implemented	Completed	
3.2.2	Implement revised quarterly performance reporting arrangements.	KG/JD/TD/GY	Feb-12	Implemented - regular meetings being held	Completed	
3.2.3	Review of protocols reporting to elected members	IB/TD/KA/GY	May-12	Agreed in principle	Implemented Sept 2012	
3.2.4	General member induction including factsheets, training events and tailored support for office holders	IB/KA	Sep-12	Member Induction Event held for new councillors.	Completed	
3.2.5	Publish annual timeline of performance information and performance reporting framework	KA/GY	Jun-12	Devised and distributed via the Policy and performance Unit. GY to distribute to DMT.	Completed	
3.2.6	Member Workshop on educational performance	KG/JD/KA	Sep-12	Autumn term	On target	
3.2.7	Undertake self-evaluation of 2011/12 outcomes	IB/TD/KG/JD/JRK & Stakeholders	Nov-12	Work plan for Summer Break	On target	
3.3						
3.3.1	Consult on the agreed options for the three area reviews.	CE/IB/TD	Feb/Mar 2012	Consultations were completed with communities in March 2012.	Completed	
3.3.2	Continue with consultation process and to engage Elected Members in the strategic and operational aspects of secondary school area reviews.	CE/IB/TD/NSM	May-12	The outcomes of the consultation were reported to Cabinet on 12 June 2012 and to County Council on 17 June 2012. Further reports on the next stages of review are scheduled for July 2012.	Completed	
3.3.3	Prepare and submit Business Plan for 21 st Century School Programme bids.	TD/PV/IE	Summer 2012	Currently being developed through Project Boards but no clear guidance given from YWG as yet.	National timetable changed to Autumn 2012	
3.3.4	Continue with area reviews of secondary schools (including post 16 provision) and progress primary reviews.	CE/IB/TD/KG and Elected Members	Dec-12	Secondary Reviews moving forward. Preferred option agreed in July 2012 for consultation during the Autumn.	On Target	
3.3.5	Examine and review primary schools provision against the School Modernisation Policy framework.	IB/TD/JD and Elected Members.	Jan 2013-	Work will commence on this when the Secondary Review is underway.	On Target	
3.3.6	Complete proposals for amalgamations in accordance with policy.	TD/PV	Apr - Jul 2013	Reports on two amalgamations and Rhys y Cae agreed at Cabinet 12.06.12. Need to populate FWP for future reports.	On Target	

4	4.1	Ensure that Governors are carrying out hearings for 'long' fixed term exclusions with LA representation whenever possible.	DM/TP and SIT/KG	Sep-12	Governor training will help to ensure that hearings do happen	Dec-12	The Governor training Programme resumes in September 2012. Initial governor training organised for 19.9.12	
	4.2	Ensure governor training contains element of challenge to Heads.	DM/TP and SIT	From Easter 2012	Governor training will encourage Heads to be challenged over lengths of exclusions.	Dec-12	The Governor training Programme resumes in September 2012. Initial governor training organised for 19.9.12	
	4.3	Encourage schools to look at other options to exclusion through training, purpose of exclusion agenda and multi-agency working. e.g. Multi Agency Planning Meetings, in house exclusion areas, using PRUs and early identification.	DM/TP and SIT	From Easter 2012	DM currently discussing with schools other options for schools other than exclusion. Schools being encouraged to develop in house provision rather than exclusion. Further use of Multi Agency Planning meetings is being encouraged.	Ongoing	Alternative options to exclusion are discussed through the Secondary Reps meetings. Good practice is shared and further development of MAP meetings is encouraged	
	4.4	Target schools for challenge and support that are using long exclusions as a matter of course.	DM/TP and SIT	From Feb 2012	Targeted schools have specific plans in place.	Ongoing	Through the reported monthly exclusion reports, schools are challenged if rates are seen to be rising.	
	4.5	Report exclusions with comparative data on a half termly basis to the Education Management Group.	JS/DM/TP and SIT	From Feb 2012	Exclusions now reported on a monthly basis trends are showing that Permanent exclusions are very rare and fixed term exclusions are being reduced with schools contacting the Local Authority for advice more readily due to the monthly reports.	Ongoing	Reports are sent to all schools and to the Secondary and Primary officers on a monthly basis. Primary reports are anonymised	
	4.6	Encourage schools to sign up to a "universal tariff" approach.	DM/TP and SIT	From Sept 2012	Universal tariff consultation paper to be written by DM	On Target	Consultation paper will be completed by October 2012.	
5	5.1	Develop the high level templates	CYPP Coordinators	First phase by July 2012	High Level templates (service specifications) completed.	Completed		
	5.2	Develop the commissioning programme for Families First	CYPP Coordinators	Second phase Sept 2012	Evaluation Meetings commenced August 2012 - decisions by 01.10.12 on track within planned process.	On Target		
	5.3	Ensure that local indicators are added to the "national givens"	CYPP Coordinators	Second phase by Sept 2012	Local indicators are led by 'national givens'	Completed		
	5.4	Ensure that National Families First Outcomes are considered	CYPP Coordinators	Second phase by Sept 2012	National Families First outcomes inform and drive all considerations	Completed		

6	6.1 To devise a format for prioritising areas for improvement from within the self-evaluation document	1. KG	Mar-12	Priorities template established	Completed	
	6.2 Prioritise the areas for improvement and utilise the improved Quality Assurance Format.	2. KG/ITD	Mar-12	Areas prioritised and included in draft School Improvement Strategy	Completed	
	6.3 Monitor, progress and evaluate priority areas termly at Directorate Management Team Meetings.	3. DMT	Termly	Monthly cycle of meetings established for monitoring and planning	Completed	
	6.4 To revise priorities on an annual basis linked to service plans and incorporate Quality Assurance proforma into the Directorate Plan/CYPP.	4. DMT	Annually – Feb/Mar	Ongoing - performance management standing item at monthly DMTs	Ongoing	

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: LIFELONG LEARNING OVERVIEW AND SCRUTINY COMMITTEE
DATE: 20 SEPTEMBER 2012
REPORT BY: IAN BUDD, DIRECTOR OF LIFELONG LEARNING
SUBJECT: SCHOOLS FUNDING FORMULA REVIEW

1.00 PURPOSE OF REPORT

1.01 The purpose of this report is to inform Scrutiny Members of the work and progress ongoing in relation to the Schools Funding Formula review.

2.00 BACKGROUND

2.01 It is acknowledged by both schools and the Local Authority that the Flintshire Schools Funding Formula needs to be reviewed and updated. The Funding Formula was developed many years ago and has evolved incrementally to meet new requirements. As a consequence over time the formula has become complex and lacking in transparency. Some elements of the formula do not have a clear rationale and are not reflective of current thinking on educational and resource policies.

2.02 In March 2012 the Director of Lifelong Learning established a project to take forward the review of the Funding Formula. The Project Brief is attached at Appendix 1. The project aims to develop a new funding formula which is:

- predictable
- stable
- responsive to changed circumstances
- transparent
- fair & equitable
- able to support further delegation

2.03 A key element of the revised funding formula will be to support further delegation to schools in line with national funding reviews which have set an expectation that authorities will work to secure 80% delegation by 2012 and 85% delegation within the next 2 years. Renewed expectations of school responsibilities and outcomes will be set out in a revised Scheme for Financing Schools and the partnership agreements with schools.

2.04 The review will ensure that formula development proposals maintain the focus on education and learning and will aim to support schools in:

- raising achievement and attainment for all pupils;
- narrowing the attainment gap experienced by children and young people from disadvantaged backgrounds;
- securing early intervention to meet the special and additional educational needs of particular pupils; and
- working together and with other agencies for the benefit of children and young people in their community both within and outside schools.

2.05 To date a Project Board and three Project Sub-groups have been established represented each of the educational phases. The Terms of Reference for the Project Board are shown at Appendix 2. The Project Sub-groups met during the summer term to develop formula proposals across the primary, secondary and specialist phases. The Sub-groups have conducted:

- a review of the current formula;
- researched potential approaches and identified good practice;
- identified the cost drivers;
- established the financial principles; and
- considered the policy objectives that the formula should support.

2.06 Over the Summer period project officers have been pulling together the outcomes of these preliminary investigations into a series of formula proposals. These proposals will be shared with the project sub-groups, Schools Budget Forum and Heads Federations during September. Following this, recommendations will be brought forward to the Project Board for consideration. Subject to the approval of the Project Board wider consultation with Governors, Schools and Unions will follow.

3.00 CONSIDERATIONS

3.01 The Authority believes that the funding formula review will provide a modern and equitable basis for funding schools to meet the needs of children and young people in Flintshire. However, any redistribution of funds as a consequence of the formula may result in 'winners and losers'. To maintain stability during the implementation of a new formula there will need to be an agreed transitional policy in place.

4.00 RECOMMENDATIONS

4.01 Members are asked to consider the Schools Funding Formula project brief and to note the progress of the Schools Funding Formula

Review.

5.00 FINANCIAL IMPLICATIONS

- 5.01 At this stage the financial implications to the Authority are not quantifiable. The basis of the project is that the formula will allocate funds to schools within the existing envelope of resources available. However, it is possible that the revised formula may highlight a general under-funding of schools budgets.

6.00 ANTI POVERTY IMPACT

- 6.01 A key aspect of the formula review is to establish a funding proxy for the impact of deprivation on educational attainment.

7.00 ENVIRONMENTAL IMPACT

- 7.01 The funding formula contains an element for energy costs in schools. Energy usage in schools is a key contributor the Authority's carbon footprint. There will be consideration as to how the funding formula can encourage schools to become energy efficient.

8.00 EQUALITIES IMPACT

- 8.01 The funding formula should ensure equal access and quality of education for children across the County.

9.00 PERSONNEL IMPLICATIONS

- 9.01 If the funding formula results in a redistribution across schools this could result in staff redundancy or redeployment.

10.00 CONSULTATION REQUIRED

- 10.01 Consultation with members, teachers, governors and unions.

11.00 CONSULTATION UNDERTAKEN

- 11.01 There has been consultation on the project brief with Flintshire Governors Association, Trade Unions, Headteachers, and Flintshire Schools Budget Forum.

12.00 APPENDICES

- 12.01 Appendix 1: Schools Funding Formula Project Brief
12.02 Appendix 2: Project Board Terms of Reference

LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985 BACKGROUND DOCUMENTS

Contact Officer: Lucy Morris
Telephone: 01352 704016
Email: lucy.morris@flintshire.gov.uk

Project Brief

How to Use: The Project Brief should provide enough information to indicate the purpose of the project, objectives, scope, broad timescales and resource requirements. This will then be presented to CMT, or any other authorising body (Head of Service, your Line Manager etc), and authorisation must be given prior to work commencing on the more detailed project definition; which will form the basis of the formal Project Initiation Document (PID). The production of the PID will be the responsibility of the nominated Project Manager following their receipt of the authorised Project Brief.

Project Name	Schools Funding Formula Review	
Project Type	High	<i>Low, Medium or High Scale (see Project Assessment Matrix)</i>
Project Executive (Sponsor)	Ian Budd	<i>Sometimes referred to as the "Sponsor", the Project Executive takes ultimate responsibility and accountability for the successful completion of the Project</i>
Project Board	Executive Member School Governors (Primary & Secondary Reps) Head teachers (Primary, Secondary and Specialist School Reps) Colin Everett CEO Ian Budd Director of Lifelong Learning Kerry Feather, Head of Finance Elwyn Davies, Head of Schools Services Tom Davies Head of Resources and Development	
Project Manager	Lucy Morris, Finance Manager	
Project Team	Richard Fogg, Project Accountant Janice Dickens, Primary Phase Officer Lucy Morris, Finance Manager Peter Heald, Schools Accountant Kevin Grandfield, Secondary Phase Officer Gary Ferguson, Corporate Finance Manager Nominees from the budget forum (Primary) Nominees from Secondary Heads Federation	
Project Context / Background	<p>The County Council in collaboration with schools plans to undertake a fundamental review of the Flintshire Schools Funding Formula. Flintshire's formula was developed many years ago and its approach reflects the educational and resource policies of the time. Although changes have been made to the formula since it was established these have tended to be incremental changes in response to particular developments or issues. The consequence of this is that Flintshire's formula may not meet the needs of schools in the 21st Century.</p> <p>The County Council has conducted some initial work on the formula and this now needs to be taken forward and completed.</p> <p>A key element of the review will be to analyse which responsibilities can only be undertaken by the local authority and those which may be better be commissioned from within schools' budgets. This is line with national funding reviews which have set an expectation that authorities will work to secure 80% delegation by 2012 and 85% delegation within the next 3 years.</p> <p>Renewed expectations of school responsibilities and outcomes will be set out in a</p>	

revised Scheme for Financing Schools and the partnership agreements with schools.

It is important to highlight that the delegated funding arrangements for schools, with limited exceptions, provide schools with a single total budget. Governors and head teachers have freedom and flexibility within this total to deploy those resources within their own school.

It is not within the scope of this review to consider the total amount of money available for education in Flintshire but aims to ensure the available funding is distributed in such a way that meets the Authority's strategic aims for education in the County. In particular, we will ensure that formula development proposals maintain the focus on education and learning and will aim to support schools in:

- Raising achievement and attainment for all pupils;
- Narrowing the attainment gap experienced by children and young people from disadvantaged backgrounds;
- Securing early intervention to meet the special and additional educational needs of particular pupils; and
- Working together and with other agencies for the benefit of children and young people in their community both within and outside schools

The Authority believes that the review will provide a modern and equitable basis for funding schools to meet the needs of children and young people in Flintshire in the 21st Century. In return, the key role of the local authority is to hold schools to account for the range of learning opportunities and quality of outcomes achieved by children and young people.

Three sub-groups will be established to develop formula proposals across the primary, secondary and specialist phases.

Why the project is being undertaken. Links to Corporate priorities, risks and performance

Project Objectives

To develop a new schools funding formula which meets the following principles:

- Predictable
- Stable
- Responsive to changed circumstances
- Transparent
- Fair & Equitable
- Support further delegation

Project Scope	<p>The review will:</p> <ul style="list-style-type: none"> Establish, describe and review the existing formula. Research potential approaches and identify and review good practice. Identify the cost drivers. Establish the financial principles. Agree the policy objectives that the formula should support. Consult with relevant stakeholders.
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Project Time Scales	<p>Indicative Timetable</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Task</th> </tr> </thead> <tbody> <tr> <td>March</td> <td> <ul style="list-style-type: none"> ☐ Establish the Project Board/Project Team and hold initial meetings. ☐ Agree Project Initiation Document ☐ Establish key milestones ☐ Analyse the current position: the current local formula, comparisons with other LA local formulae, ☐ Develop and send out questionnaire to schools </td> </tr> <tr> <td>April</td> <td>☐ Data analysis, school cost trends etc</td> </tr> <tr> <td>May</td> <td> <ul style="list-style-type: none"> ☐ Analyse and report on results of questionnaire ☐ Identify key factors to take forward into the new formula and cost out the implications </td> </tr> <tr> <td>June</td> <td> <ul style="list-style-type: none"> ☐ Hold workshops with members to consider policy objectives ☐ Develop funding methodology and model outcomes </td> </tr> <tr> <td>July</td> <td>☐ Interim report to Scrutiny, Executive, Heads Federation, and Schools Budget Forum</td> </tr> <tr> <td>Sep</td> <td> <ul style="list-style-type: none"> ☐ Produce a range of options ☐ Interim report to the School Budget Forum, Scrutiny & Executive </td> </tr> <tr> <td>Oct</td> <td>☐ Carry out consultation with schools and other interested parties</td> </tr> <tr> <td>Nov</td> <td> <ul style="list-style-type: none"> ☐ Collate consultation responses ☐ Report recommendations to School Budget Forum, Scrutiny & Executive </td> </tr> </tbody> </table>	Month	Task	March	<ul style="list-style-type: none"> ☐ Establish the Project Board/Project Team and hold initial meetings. ☐ Agree Project Initiation Document ☐ Establish key milestones ☐ Analyse the current position: the current local formula, comparisons with other LA local formulae, ☐ Develop and send out questionnaire to schools 	April	☐ Data analysis, school cost trends etc	May	<ul style="list-style-type: none"> ☐ Analyse and report on results of questionnaire ☐ Identify key factors to take forward into the new formula and cost out the implications 	June	<ul style="list-style-type: none"> ☐ Hold workshops with members to consider policy objectives ☐ Develop funding methodology and model outcomes 	July	☐ Interim report to Scrutiny, Executive, Heads Federation, and Schools Budget Forum	Sep	<ul style="list-style-type: none"> ☐ Produce a range of options ☐ Interim report to the School Budget Forum, Scrutiny & Executive 	Oct	☐ Carry out consultation with schools and other interested parties	Nov	<ul style="list-style-type: none"> ☐ Collate consultation responses ☐ Report recommendations to School Budget Forum, Scrutiny & Executive
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Project phasing & any key milestones, including anticipated start and end dates

Project Interdependencies	<p>Scheme for financing schools Flintshire County Council strategic policies and objectives. North Wales Consortium Work on School Funding Schools Funding Regulations (Wales) 2010 and Scheme for Financing Schools Schools Modernisation Programme School Partnership Agreements will need to be renewed in line with recommendations.</p>
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Dependencies on, and interactions with, other projects / Directorates

Project Risks	<p>Achieving consensus agreement with schools and members. Maintaining effective relationships and communications with head teachers and Governors. Establishing transitional arrangements.</p>
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Consultation	<p>Executive/Scrutiny Members Head teachers Governors CMT Trade Unions</p>
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Identify main consultees and stakeholders

Resources Required	<p>Additional expert financial resource will be secured to conduct the funding formula analysis and develop the model.</p>
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To include people, finance and ICT requirements for the project to proceed, and any budget that has been allocated

	Name	Date
Approved By	Ian Budd	



Flintshire County Council

Schools Funding Formula Review

Project Board Terms of Reference

To approve the Project Brief, Project Plans and Communication Plans.

To establish the key policy objectives which the funding formula should support and to provide the high level framework within the formula should be developed by the Project Teams.

To set out the financial principles within which the funding formula should operate.

To assess and monitor progress of the project and measure this against the project's strategic objectives.

To monitor progress of the project against the specified benefits.

To receive progress reports from the Project Team and Project Manager and take appropriate action where project issues are highlighted.

To assess project risks as they arise and allocate responsibility for implementing mitigation or contingency arrangements.

To ensure that the implementation consequences of the Board's recommendations are understood.

To ensure engagement with relevant stakeholders throughout the project is robust.

To ensure that Stakeholders are appropriately represented (the membership of the Project Board will demonstrate this) and that there is commitment to the successful implementation of the recommendations of the Project Board

To ensure that proposals arising from the project are assessed for their equalities impact and their contribution to environmental sustainability.

To ensure that any developments which require a contestable process are managed transparently.

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: LIFELONG LEARNING OVERVIEW & SCRUTINY COMMITTEE

DATE: THURSDAY 20 SEPTEMBER 2012

REPORT BY: LEARNING AND SOCIAL CARE OVERVIEW & SCRUTINY FACILITATOR

SUBJECT: QUARTER 1 PERFORMANCE REPORT

1.00 PURPOSE OF REPORT

1.01 To note and consider the 2012/13 Quarter 1 service performance reports produced at the Head of Service / Divisional level under the adopted business model of the Council. The reports cover the Quarter 1 period (April to June 2012).

1.02 To note the position of the Strategic Assessment of Risks and Challenges (SARC) contained within the performance reports.

1.03 To note the progress made against the Improvement Targets contained within the performance reports.

2.00 BACKGROUND

2.01 The quarterly performance reports seek to provide the reader with the 'narrative' of quarterly performance, which gives the context for overall performance. These reports are a quarterly review of service plans.

3.00 CONSIDERATIONS

3.01 Copies of the detailed Quarter 1 (April to June 2012) performance reports are attached at **Appendix 1**.

3.02 Strategic Assessment of Risks and Challenges

Each quarterly performance report contains an update of each of the relevant strategic risks and challenges. This update has been provided by each of the lead responsible officers and is available for comment and review.

3.03 A draft revised SARC summary position of the present Red (high risk), Amber (medium risk) and Green (low risk) status for all of the reported strategic risks and challenges is provided at **Appendix 2**.

4.00 RECOMMENDATIONS

4.01 That Members consider the 2012/13 Quarter 1 performance reports produced by the Heads of Service, highlight and monitor poor performance and feedback details of any challenge to Corporate Resources O&S Committee who are responsible for the overview and monitoring of improvement targets.

5.00 FINANCIAL IMPLICATIONS

None as a result of this report.

6.00 ANTI POVERTY IMPACT

None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

None as a result of this report.

8.00 EQUALITIES IMPACT

None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

None as a result of this report.

10.00 CONSULTATION REQUIRED

Not applicable.

11.00 CONSULTATION UNDERTAKEN

Not applicable.

12.00 APPENDICES

Appendix 1.1 Development and Resources
1.2 School Services
1.3 Culture & Leisure
Appendix 2 - Q1 SARC Summary

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

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Email: [Margaret Parry-Jones@flintshire.gov.uk](mailto:Margaret_Parry-Jones@flintshire.gov.uk)

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Quarterly Performance Report – Development & Resources

Report Author Tom Davies.
Report Date August 2012
Report Period Quarter 1: 1st April 2012 to 30th June 2012

Introduction

The report is produced on a quarterly basis and provided to Executive members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Development & Resources, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

Report highlights for this quarter are the following items: -

School Modernisation – Area Schools Review	<p>Following a series of workshops held for all Councillors, in accordance with the timeline agreed by the County Council in August 2011, a new phase of area review consultations have been conducted in the areas of Buckley/Mynydd Isa/Mold, Queensferry/Shotton/Connah’s Quay and Holywell.</p> <p>The responses to the first round of consultations were received by 27 April. Members considered responses in June, and a further report with the preferred options was endorsed by Lifelong Learning Overview & Scrutiny Committee and approved by Cabinet in July.</p> <p>A second round of consultation will begin in the new academic year after which Councillors will be asked if they wish to pursue a single option for each area to the statutory stage.</p> <p>Welsh Government has announced its approval in principle of a £64m investment in the Holywell and Connah’s Quay areas under the 21st Century Schools Programme. The Council however will need to fund 50% of this cost, and has agreed to a programme of prudential borrowings to fund this element.</p>
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Other highlights by service area:

Facilities Review	<p>The first stage of the Facilities review is now progressing with a report produced by APSE (Association for Public Service Excellence) into catering services. Additional work streams have been identified in the areas of cleaning efficiencies, security and increasing the take-up of school meals.</p>
Youth Strategy	<p>Meetings have been held with staff to alert them to a restructure. No formal consultations have been undertaken further work on this has been delayed by the absence of the Youth Services Manager. New arrangements are now in place to manage the service and to progress the implementation of the Youth Strategy.</p>

2. Performance Summary

2.1 Improvement Plan Monitoring

The following table summarises the progress made to date and the progress against the desired outcome of the Council Improvement Priorities on which the LLL Development and Resource Service lead.









KEYS

Progress RAG

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

Council Priority	Target Date	Progress RAG	Outcome RAG	Commentary
7. To promote independent, healthy and fulfilled living in the community with the highest quality personalised and supportive social and healthy care services				
7.9 Implement the 2011-14 Children and Young people's Plan including "roll out" of Common Assessment and Integrated Family Support Teams	April 2014			See paragraph 3.1.1
9. To secure a modern and high performing range of learning, cultural, play and leisure opportunities for all ages with our schools, colleges and other partners.				
9.1 Implement organisational change under the School Modernisation Strategy and the national 21 st Century Schools Programme	2012 to 2015			See paragraph 3.1.2
9.3 Complete reviews of the school funding formula and delegation of funding	Sep 2013			See paragraph 3.1.3
9.8 Implement the Youth Strategy	TBC			See paragraph 3.1.4



2.2 Strategic Assessment of Risks and Challenges (SARC)

The table below summarises the position of SARCs at the end of the reporting period.

KEY

R	High Risk
A	Medium Risk
G	Low Risk

Commentary is included in section 3 for the following SARC as it shows a Red RAG status:

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CD 20 School Buildings/School Modernisation (see paragraph 3.2)			2018

2.3.1 Performance Indicators and Outcome Measures

There are no improvement targets/outcome measures for this service currently.

2.4 Key Actions from Service Plan Monitoring

The following table shows the progress made against key areas of improvement/actions in the LLL Development & Resources service plan. A ✖ indicates those areas which have incurred slippage or have been subject to a revised timetable and references the page number where commentary can be found to further explain the slippage/revised timescales:

Key - ✓ on track, ✖ behind schedule, C completed

Improvement Area	On-track?	Commentary
1 Compliance with School Admissions Code	✓	
2 Review of Special/mainstream school and college transport to achieve efficiency savings	✖	See paragraph 3.3.1
3. Update LL web pages	✓	
4. Management of Schools capital programme	✓	
5. Management of schools assets	✖	See paragraph 3.3.2
6. Increase representation by schools at governor development events	✓	

2.5 Internal & External Regulatory Reports

The following external audit work has been completed during the quarter and the outcome of the work can be summarised as follows. Outcomes are discussed in more detail in section 3.

Undertaken By	Title & Date Report Received	Overall Report Status
Estyn	Report on the quality of local authority education services for children and young people in Flintshire County Council	Adequate See paragraph 3.4 for further detail

3. Exception Reporting

3.1 Improvement Plan

3.1.1 - 7.9 Implement the 2011-14 Children and Young People's Plan including "roll out" of Common Assessment and Integrated Family Support Teams.

The 2011-14 CYP Plan is now being effectively implemented. The "Team around the Family" (TAF) element of Integrated Family Support Teams is now receiving referrals and is progressing to target. Between 01.03.12 and 01.08.12 the T.A.F. team have received 50

families to the service. The TAF team has trained over 150 professionals on how to refer to the service and has a rolling programme of delivery of training.

The Families First strategic plan has been submitted to WG. The FF Plan has received positive feedback from Welsh Government and has been agreed (May 2012). The full Families First commissioning process is in process and will be completed by October 1st 2012.

3.1.2 - 9.1 Implement organisational change under the School Modernisation Strategy and the national 21st Century Schools Programme

Initial consultation on school modernisation has been completed in accordance with the timeline agreed by the Council in August 2011. The new amalgamated infant/junior school at Connah's Quay is now complete. Design work is now complete for a new primary school at Shotton which is expected to be completed for occupation in September 2014. Post 16 transformation will form a major work stream, linked to the 21st Century Schools Programme, meetings of all Flintshire providers continue to discuss the review of post-16 provision in the North of the County.

3.1.3 - 9.3 Complete reviews of the school funding formula and delegation of funding

Detailed work is currently being undertaken to review the funding formula, involving consultations with primary and secondary Headteacher Federations. Progress on this work will be reported to the Schools Budget Forum

3.1.4 - 9.8 Implement the Youth Strategy

Progress: revised date for completion of the process is subject to current discussions. The staffing and service delivery elements of the Youth Strategy report met with positive response from elected members; however further progress needs to be made on both these and the aspects relating to rationalisation and improvement of assets. Interim arrangements for the management of service have now been agreed, and the implementation of the review will be progressed by a programme board. There is progress relating to the transfer of premises by leasehold.

3.2 Strategic Assessment of Risks and Challenges

CD20 - Condition, suitability and sufficiency of education assets

Despite previous increases in the repair and maintenance budget, a significant backlog will remain for the foreseeable future. Pressure on the repair and maintenance budget will increase with the reduction in spending due to the economic climate. Actions to mitigate the risks are progressing, however this is a long term risk and will take many years to address, therefore the risk status has been evaluated as high (red). Initial consultation on school modernisation has now been completed in accordance with the timeline agreed by the Council in August 2011.

3.3 Key actions from Service Plan Monitoring

3.3.1 - Review of Special/mainstream school and college transport to achieve efficiency savings

Route reviews of school transport have been carried out using specialist software which has resulted in rationalisation of routes. Monitoring of college transport resulted in a reduction in contracts from Easter to July 2012. However, it is likely that due to increased

demand additional contracts will be needed again from September 2012. The North Wales Regional Transport Review has been completed and specific efficiency projects arising from the Review are being progressed, including a review of hazardous routes. Regionally, the North Wales Strategic Directors Group is developing management and organisational issues arising from the Review. The options in relation to entitlement policy need further consideration, following through earlier work undertaken by the Lifelong Learning Overview & Scrutiny Committee.

3.3.2 - Management of schools assets

A consultation on the policy for managing school financial assets has been initiated at the School Budget Forum. This is intended to ensure that Primary and Secondary schools maintain reserves of lower than £50k and £100k respectively. Rationalisation of assets and school places will be addressed within the implementation of the School Modernisation Programme. Condition, suitability and sufficiency surveys are being reviewed on an on-going basis.

3.4 Estyn Inspection Report

A full copy of the Estyn Report is available on
<http://www.estyn.gov.uk/english/provider/664LAESCYP/>

The report was published on 30th January 2012. The Authority has submitted an action plan on the 4th of April. 2012

Quarterly Performance Report –Schools’ Services

Report Author Kevin Grandfield, Janice Dickens
Report Date August 2012
Report Period Quarter 1: April 2012 to June 2012

Introduction

The report is produced on a quarterly basis and provided to Executive members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview to highlight the key messages across all work streams in Schools’ Service. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

Report highlights for this quarter are the following items: -

<p>School Improvement Strategy</p>	<p>Principal Officers, working with school improvement colleagues and Headteachers have planned school improvement activity in the School Improvement Strategy. In 2012-13 the Strategy Group has identified the following as the key areas for planning across all phases:</p> <ul style="list-style-type: none"> • Improving standards in Literacy • To continue to raise standards in mathematics and further develop numeracy across the curriculum. • Reducing the impact of poverty and disadvantage on educational attainment • Developing collaborative working, curriculum continuity and effective transition to further raise standards • Raising standards by transforming teaching and learning through effective use of new technologies
<p>Improving standards in Literacy</p>	<p>Initial awareness raising sessions have been held with officers and subject co-ordinators to review the National Literacy Framework proposals. A corporate response will be completed early in September. Framework Awareness sessions and training based on the framework are planned for the Autumn Term.</p> <p>A 'Teach Meet' event attended by 65 primary and secondary teachers was held in June in conjunction with NGfL Cymru and streamed live across Wales via the internet. The focus was on sharing innovative and effective strategies and teaching methodologies focusing on aspects of oracy, reading and writing with particular emphasis on raising boys' literacy levels.</p> <p>Regional meetings have been held to agree regional criteria for the appointment of 'outstanding literacy teachers'. These teachers are to be used to model and share best practice across Flintshire schools.</p> <p>A reading self-evaluation proforma has been produced and is being trialled in targeted primary schools to assist in the identification of school support to raise standards in reading.</p> <p>A meeting of representatives from the Foundation Phase Literacy Partnership Group met in June to produce an exemplar portfolio for reading and writing outcomes for all schools.</p> <p>Year 3 and 4 teachers from primary schools across Flintshire have attended four days of training on developing oracy, reading and writing provision. Data analysis indicates that all children in the target groups have progressed.</p> <p>Year 6 teachers have attended four half day sessions on providing opportunities for children to achieve the higher level 5s and 6s in</p>

	<p>English. This has resulted with four schools awarding level 6 at the end of year 6 and examples being collated as evidence of good practice.</p> <p>Teachers from Welsh medium schools have attended INSET to raise standards in writing KS2, standardisation and raising standards in the Foundation Phase. The Welsh medium schools have created a portfolio to exemplify writing outcomes.</p> <p>Targeted schools continued to be monitored and supported to raise standards in literacy. End of key stage data is being analysed to evaluate the impact of initiatives such as Read, Write Inc and to identify schools with a trend of weak performance or a substantial gender gap for more intensive monitoring and support next year.</p>
<p>To continue to raise standards in mathematics and further develop numeracy across the curriculum</p>	<p>Initial awareness raising sessions have been held with officers and subject co-ordinators to review the National Numeracy Framework proposals. A corporate response will be completed early in September. Framework Awareness sessions and training based on the framework are planned for the Autumn Term.</p> <p>Targeted groups of primary schools have been monitored and supported over the Summer Term to further raise standards in mathematics.</p> <p>88% of pupils on RM Maths showed gains in NFER standardised scores. 89% of pupils targeted for Numicon showed gains in NFER standardised scores.</p> <p>To further strengthen standardisation and moderation officers have worked with subject co-ordinators from cluster groups of schools to create KS2 and KS3 pupil profiles.</p> <p>A meeting of representatives from the Foundation Phase Partnership Groups have met to produce exemplification materials for mathematical development outcomes in the Foundation Phase.</p>
<p>Reducing the impact of poverty and disadvantage on educational attainment</p>	<p>An analysis of how disadvantaged learners achieve has been initiated. The development of an Alternative Education provision within the portfolio of PRUs is underway and will be opening in October.</p> <p>The Pass survey has been completed by all schools and the Social Inclusion Service will work with schools to analyse the results and act upon them. The SEAL working group and interested schools are further developing the programme.</p>
<p>Developing collaborative working, curriculum</p>	<p>The development and delivery of more localised training and support programmes, through five Foundation Phase partnerships, has been very successful in its first 6 months. The Welsh Government consider it to be a highly innovative approach to</p>

<p>continuity and effective transition to further raise standards</p>	<p>embedding the pedagogy of Foundation Phase in order to achieve the highest outcomes for learners. The partnership areas have developed action plans based on key national and local priorities to ensure high standards of pupil outcomes through the effective delivery of the Foundation Phase curriculum.</p> <p>Each partnership has delivered a comprehensive range of high quality training events led by lead teachers in Foundation Phase practice and/or external providers. The partnerships are also producing support materials, including standardised portfolios of writing, to be shared across the Local Authority using Moodle. Evaluations undertaken within the partnerships indicate increased practitioner confidence and skills in delivering quality learning experiences for children, particularly in the key priorities of literacy and numeracy.</p> <p>Collaborative working within the Secondary Phase is strong with established Forums led by School Improvement Officers to share new and good practice. Regular meetings of Curriculum Leaders support collaborative working on curriculum development and an offer of collaborative courses at Key Stage 4 and Post 16, which broaden opportunities for learners and ensures that all schools meet the requirements of the Learning and Skills Measure.</p> <p>A Steering Group for Collaborative Working has been formed with Officer and Headteacher representatives, aiming to ensure that best practice in collaborative working continues as school improvement support become increasingly based with the regional service. Both Primary and Secondary Headteacher Federations agree the value of collaborative working. Headteacher and Primary/Secondary Officer representation on the Steering Group will ensure effective communication with the Federations.</p> <p>The Terms of Reference for the Steering Group have been written and agreed by group members and the Headteacher Federations.</p> <p>An audit of current collaborative working groups has been undertaken. This splits groups into "horizontal" groups focused on one key stage or phase and "vertical" groups which bring together colleagues from different phases.</p>
<p>Raising standards by transforming teaching and learning through effective use of technologies</p>	<p>Officers from the ICT Unit have made visits to individual secondary schools to identify the current and future needs (as far as is possible) for technical and infrastructure requirements of schools as determined by a cross –phase technology steering group.</p> <p>Shadowing of 3rd party wireless installation team has been arranged for summer holidays to support mobile device integration and other technologies identified by the steering group.</p> <p>Centres to be provided with improved advice on the safe use of technology through circulating outcomes of an audit on current</p>

	provision. Audit has been designed by Officers on the Local Safeguarding Children Board planning group and has been piloted by a small group of schools in Wrexham and Flintshire. Amendments made ready for launch of audit to all schools in September.
Estyn Inspections	Four Primary Schools were inspected during the Summer Term 2012; current performance was judged as 'Adequate' at Ysgol Terrig and 'Good' at Ysgol Merllyn. Two reports have yet to be published. A new Acting Headteacher was appointed to Ysgol Terrig prior to inspection and good progress has been noted since her appointment. No Secondary Schools were inspected in this period.
Interim changes to the Primary School Improvement Service	A group of experienced headteachers have been appointed on a 'supply cost basis' to act as link officers/system leaders with groups of primary schools from September 2012 to March 2013 to support the workload of Senior Officers during this interim period of staff changes. Training to be undertaken termly.

2. Performance Summary

2.1 Improvement Plan Monitoring





KEYS



Progress RAG – Complete the RAG status using the following key: -

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG – Complete the RAG status using the following key: -

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

Council Priority	Target Date	Progress RAG	Outcome RAG	Commentary
7. To promote independent, healthy and fulfilled living in the community with the highest quality personalised and supportive social and health care services				
7.8 Complete the Inclusion Services Review and implement new arrangements to support children with Additional Learning Needs	March 2013			See paragraph 3.1.1
9. To secure a modern and high performing range of learning, cultural, play and leisure opportunities for all ages with our schools, colleges and other partners.				
9.2 Improve learning outcomes in Flintshire schools	Ongoing			See paragraph 3.1.2



9.4 Review the range of services offered to schools and issue a revised partnership agreement and compendium of Service Level Agreements	Sept 2014			See paragraph 3.1.3
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5.1.2 and 9.5 deleted as they have been superseded by other secondary priorities.
5.2 deleted as future actions now relate to Children's Services

2.2 Strategic Assessment of Risks and Challenges (SARC)





The table below summarises the position of SARCs at the end of the reporting period.

KEY

	High Risk
	Medium Risk
	Low Risk

Commentary is included in section 3 for those SARCS: -




- that are showing a Red RAG status
- where the RAG status has changed since the last reporting period
- where the Green Predictive Date has changed since the last reporting period
- where there has been considerable change or additions of secondary risks and activity

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CD22 School Improvement Regional project (Timescales for implementation included in the Quarter 4 2011/12 Report)			April 2013
CL12 Skill Needs of Employers			Achieved

2.3.1 Performance Indicators and Outcome Measures

The following Improvement Targets in respect of School Improvement Services are all reported on an annual basis and will be reported at Quarter 3.

Key

	Target missed
	Target missed but within an acceptable level
	Target achieved or exceeded

The status of the indicators are summarised below:

	0		0		0
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An asterisk (*) indicates that the indicator is an *improvement* target.

Indicator	Previous Annual Outturn (Summer 2011)	Annual Target 2012/13 (Summer 2012)	Annual Outturn 2012/13 (Summer 2012)	RAG	Changes (Trend) e.g.: Improved / Downturned
<p>EDU/002aiL* The number of pupils (including those in local authority care) in any local authority maintained learning setting, who attain the age of 16 during the school year and leave full-time education, training or work based learning without an approved external qualification</p>	7 pupils	10 pupils	pupils		
<p>EDU/002aiiL* The number of pupils in local authority care in any local authority maintained learning setting, who attain the age of 16 during the school year and leave full-time education, training or work based learning without an approved external qualification</p>	1 pupil	0 pupils	pupils		
<p>EDU/002i* The percentage of all pupils (including those in local authority care) in any local authority maintained school aged 15 as of the preceding 31st August who leave education, training or work based learning without an approved external qualification</p>	0.39%	0.60%	%		
<p>EDU/002ii* The percentage of pupils in local authority care in any local authority maintained school, aged 15 as of the preceding 31st August who leave compulsory education, training or work based learning without an approved external qualification</p>	5.88%	10%	%		
<p>EDU/009a* The average number of school days that permanently excluded pupils did not receive an offer of full time appropriate education provision during the academic year</p>	2 school days	3 school days	school days		

EDU/011* The average point score for pupils aged 15 as of preceding 31st August, in schools maintained by the local authority	413.53 points	459 points	points		
EDU/015b* The percentage of final statements of special education need issued within 26 weeks, excluding exceptions	100%	100%	%		
SCC/002* The percentage of children looked after at 31 March who have experienced one or more changes of school, during a period or periods of being looked after, which were not due to transitional arrangements, in the 12 months.	9.52%	6%	%		
SCCC/035* The percentage of looked after children eligible for assessment at the end of Key Stage 2 achieving the Core Subject Indicator, as determined by Teacher Assessment	62.5%	25%	%		
SCC/036* The percentage of looked after children eligible for assessment at the end of Key Stage 3 achieving the core Subject Indicator, as determined by Teacher assessment	18.75%	40%	%		
SCC/037* The average external qualifications point score for 16 year old looked after children, in any local authority maintained learning setting	103.46 points	186 points	points		

2.3.2 Improvement Target Action Plan Monitoring

Key - ✓ on track, ✗ behind schedule, C completed

Ref	Action & Planned Completion date	Progress
EDU/002ai	Schools are extending the opportunities for pupils to achieve external qualifications in Years 9/10. If pupils are unlikely to complete their education in full time mainstream provision the Inclusion Service, through Portfolio PRU, provide opportunities to gain formal qualifications. The range of qualifications available through the PRU provision has been increased. Ongoing	✓
EDU/002aii	More accurate recording is now possible using the ONE database to record the LAC pupil population. Pupil progress is monitored by	✓

	schools and tracked by the LAC officer. Multi-agency systems are now in place aimed at preventing pupils from leaving school with no formal qualifications. RAISE funding is to be targeted to enable KS4 pupils to access appropriate qualifications. Ongoing	
EDU/002i	Schools are extending the opportunities for pupils to achieve external qualifications in Years 9/10. If pupils are unlikely to complete their education in full time mainstream provision the Inclusion Service, through Portfolio PRU, provide opportunities to gain formal qualifications. The range of qualifications available through the PRU provision has been increased. Ongoing	✓
EDU/002ii	More accurate recording is now possible using the ONE database to record the LAC pupil population. Pupil progress is monitored by schools and tracked by the LAC officer. Multi-agency systems are now in place aimed at preventing pupils from leaving school with no formal qualifications. RAISE funding is to be targeted to enable KS4 pupils to access appropriate qualifications. Ongoing	✓
EDU/009a	The number of permanently excluded pupils remains low. The Inclusion Service continues to work with Primary & Secondary Heads in implementing an agreed Protocol for managed moves which is being monitored. Ongoing	✓
EDU/011	Support for curriculum development through the 14-19 network and annual network development plan so that all schools meet the requirements of the learning and skills measure. Ongoing	✓
	Supporting collaborative working for co-ordinating and early operation of the Welsh Baccalaureate Ongoing	✓
EDU/015b	Regular monthly monitoring and evaluation by Head of Educational Psychology Service is undertaken and results in investigation and action where timescales may not been met. Ongoing	✓
SCC/002	Education Services whenever possible attempt to maintain young people within their own schools. Sometimes however, the distances from new foster placements make this strategy impracticable and too costly. Closer working relationships with children services will in the future help to keep young people in their own schools. Individual cases sometimes require a change of residence or kinship care placements OOC-this is a positive move. Ongoing	✓
SCC/035	LAC conference in October 2012 to highlight the needs of LAC and the emphasis upon those children achieving to the best of their ability. Emphasise the importance of attendance of LAC and reduce the numbers of LAC children excluded from school, through CPD and Governor training. Encourage schools to raise issues of underachievement of LAC with the LAC coordinator so that support can be afforded to the child through SEG. Develop the letter-box initiative to encourage foster carers to read & develop a culture of reading for their foster children from. Ongoing training for foster carers & social workers in relation to the national curriculum and proposed changes to assessment for ALN. Ongoing support for the after school one to one tuition, using in county home tutors working closely with the child's school Ongoing	✓

SCC/036	LAC conference in October 2012 to highlight the needs of LAC and the emphasis upon those children achieving to the best of their ability. Emphasise the importance of attendance of LAC and reduce the numbers of LAC children excluded from school, through CPD and Governor training. Encourage schools to raise issues of underachievement of LAC with the LAC coordinator so that support can be afforded to the child through SEG. Develop the letter-box initiative to encourage foster carers to read & develop a culture of reading for their foster children from. Ongoing training for foster carers & social workers in relation to the national curriculum and proposed changes to assessment for ALN. Ongoing support for the after school one to one tuition, using in county home tutors working closely with the child's school Ongoing	✓
SCC/037	Through Learning Coaches, ensure that early identification of underachievement is reported to LAC co-ordinator. Schools to be encouraged to seek support for those LAC who it is felt may not achieve an average or above points score when they leave school. Use SEG to support LAC to achieve their full potential. Ongoing support for the after school one to one tuition, using in county home tutors working closely with the child's school Ongoing	✓

2.4 Key Actions from Service Plan Monitoring

The following table shows the key areas of improvement as identified in the Service Plan/Strategy. Any areas not on-track are indicated with a ✘. These are areas which have incurred slippage or have been subject to a revised timetable. Reference is made to the section where further detail can be found in relation to these areas.

Improvement Area	On-track?	Commentary
<ul style="list-style-type: none"> Improving standards in Literacy 	✓	See Section 1.
<ul style="list-style-type: none"> To continue to raise standards in mathematics and further develop numeracy across the curriculum. 	✓	
<ul style="list-style-type: none"> Reducing the impact of poverty and disadvantage on educational attainment. 	✓	
<ul style="list-style-type: none"> Developing collaborative working, curriculum continuity and effective transition to further raise standards 	✓	
<ul style="list-style-type: none"> Raising standards by transforming teaching and learning through effective use of new technologies 	✓	

2.5 Internal & External Regulatory Reports

The following internal and external audit/regulatory work has been completed during the year and the outcome of the work can be summarised as follows. Outcomes are discussed in more detail in section 3.

Undertaken By	Title & Date Report Received	Overall Report Status
	No reports received during Quarter 1.	

3. Exception Reporting

3.1 Improvement Plan Monitoring

3.1.1 - 7.8 Complete the Inclusion Services Review and implement new arrangements to support children with Additional Learning Needs

- The proposed structure of specialist provision has been outlined and consultation has taken place across the Inclusion Service and School Improvement Officers. Consultation is also underway with school and health professionals.
- Papers have been drawn up outlining the business case for selected regional services and consultation is underway with regard to staff.
- Consultation is underway with both primary and secondary schools regarding delegation of funding for social inclusion.

Future actions include: -

- Complete consultation with Inclusion Service Staff regarding the changes to the structure of the service team.
- Appoint to new posts
- Complete consultation with stakeholders regarding the regional work and increased delegation.
- Finalise structure of specialist provision with timeline for completion.

3.1.2 – 9.2 Improve learning outcomes in Flintshire Schools

School Improvement Strategy has been completed, agreed with Headteacher Federations and is being implemented and monitored.

School/LA partnership agreements will be harmonised on receipt of guidance from Regional School Effectiveness and Improvement Service (RSEIS).

Discussions with Standards Unit are ongoing through regular Stocktake meetings.

A draft Leadership and Management tool produced by RSEIS has been piloted in one Primary and one Secondary school.

Developments in literacy and numeracy are key priorities within the School Improvement Strategy.

3.1.3 - 9.4 Review the range of services offered to schools and issue a revised partnership agreement and compendium of Service Level Agreements

The Full Business Case has been completed and approved on the proposed Regional School Effectiveness and Improvement Service (RSEIS). A Review Group has been established for service reviews. Future actions for RSEIS will include completing work for

new school/Local Authority partnership agreement and support services to schools. Then Flintshire will be able to complete this priority.

Quarterly Performance Report – Culture and Leisure

Report Author Lawrence Rawsthorne
Report Date July 2012
Report Period Quarter 1: 1st April 2012 to 30th June 2012

Introduction

The report is produced on a quarterly basis and provided to Executive members for review and assurance and will be available for Overview and Scrutiny Committees as part of their Forward Work Programmes.

The report consists of an overview of the key messages to highlight across all work streams in Culture & Leisure, which is followed by highlights from each service area. Parts 2 and 3 of the report include an assessment of performance in the quarter from the following sources:

- Improvement Plan Monitoring
- Strategic Assessment of Risks and Challenges
- Performance Indicators and Outcome Measures
- Improvement Target Action Plan Monitoring
- Key Actions from Service Plan Monitoring
- Internal and external regulatory reports
- Customer satisfaction and feedback
- Awards and accreditations
- Resource Management (HR, ICT, Finance, Assets)

1. Foreword

1.1 Introduction The Culture & Leisure division of the Lifelong Learning Directorate delivers the following services: Leisure Centres, Sports Development and Public Open Spaces, Public Libraries, North East Wales Schools Library Service, Museums, Archives, Records Management, Arts, Culture and Events.

1.2 Flintshire Excellence Awards were held on 20 April 2012, Culture and Leisure Services received five commendations:

- Sport Flintshire - 'Excellent' status in Quest Accreditation
- Collaborative Working - Deeside Leisure Centre
- Partnership Working - raising standards of leisure provision
- Artists in schools residency programme
- Customer Learning and Involvement Programme, Archives

1.3 Leisure Services

Re-development work at Flint Pavilion Leisure Centre continues with both the Ten-Pin Bowling and the Indoor Bowling facilities due to open on 23 July 2012. The new Soft Play area - which has been named *Pirates of the Pavilion* by local primary school children - is due to open on 30 July 2012.

The number of recorded visits to leisure centres in Quarter 1, where the visitor participated in physical activity, is + **9.92%** up on the figure for Quarter 1 2011/12.

During Quarter 1, Data Unit Wales published recorded attendance figures for free structured activities for people aged 16 years & under during February Half Term 2012. With **1,037** children participating in free structured activities, Flintshire was ranked **4th** in Wales accounting for **10.40%** of all free structured activity provision in Wales. Flintshire's increased emphasis on structured activity provision permits the scheme to be more focused on development. This is in line with the Welsh Government's supporting guidance, which states: 'By moving the focus of FSI (Free Swimming Initiative) to structured activities and learning to swim, it will encourage a much greater adherence to regular exercise.'

1.4 Cultural Services

Libraries: The annual North East Wales Books Quiz, in which 22 Flintshire schools took part, was won by Ysgol Y Llan, Whitford at the final on 21st June. The quiz is organised by the public library services of the four counties and the North East Wales Schools Library Service.

Arts, Culture and Events: 'Spirits of Dragons' production at Flint Castle on 22nd and 23rd June for the Cauldrons and Furnaces Cultural Olympiad was the culmination of 75 workshops carried out to produce the spectacular event which was performed to an audience of 300 each night.

Archives: The County Record Office celebrated its 50th anniversary on Saturday 23rd June 2012, 50 years to the day after the Record Office was officially opened at the Old Rectory, Hawarden. There was an exhibition on the history of the Record

Office, the event was attended by former members of staff and other friends who have been connected with the Record Office over the years.

Museums: On 14 June a new exhibition of the Martin Harrison collection of Buckley pottery was unveiled at Buckley Library and Museum. This exceptional collection was purchased with financial assistance from the Art Fund and the Victoria and Albert Museum and is displayed in the newly refurbished area of the library and museum.

2. Performance Summary

2.1 Improvement Plan Monitoring

The following table summarises the progress made to date and the progress against the desired outcome of the Council Improvement Priorities on which Culture and Leisure Services lead.





KEYS

Progress RAG

R	Limited Progress - delay in scheduled activity; not on track
A	Satisfactory Progress - some delay in scheduled activity, but broadly on track
G	Good Progress - activities completed on schedule, on track

Outcome RAG

R	Low - lower level of confidence in the achievement of outcome(s)
A	Medium - uncertain level of confidence in the achievement of the outcome(s)
G	High - full confidence in the achievement of the outcome(s)

Council Priority	Target Date	Progress RAG	Outcome RAG	Commentary
9. To secure a modern and high performing range of learning, cultural, play and leisure opportunities for all ages with our schools, colleges and other partners				
9.6. Implement the priorities of the Leisure Strategy including (1) new operational arrangements (2) leisure centre renewal programme.	On-going			See 3.1
9.7. Implement the priorities of the Libraries, Arts and Play Strategies.	On-going			See 3.7., 3.9. & 3.10.

2.2 Strategic Assessment of Risks and Challenges (SARC)







The table below summarises the position of SARCs at the end of the reporting period.

KEY

R	High Risk
A	Medium Risk
G	Low Risk

Commentary is included in section 3 for those SARCS: -

- that are showing a Red RAG status
- where the RAG status has changed since the last reporting period
- where the Green Predictive Date has changed since the last reporting period
- where there has been considerable change or additions of secondary risks and activity

SARC	Previous RAG Status	Current RAG Status	Green Predictive
CD10a - Revenue Funding See section 3.13.			TBC
CD10b - Capital Projects See section 3.14.			TBC
CD10c - Play Strategy See section 3.15.			TBC

2.3 Performance Indicators and Outcome Measures


Key

R	Target missed
A	Target missed but within an acceptable level
G	Target achieved or exceeded


The status of the indicators are summarised for this quarter below:

 0  0  2

Graphs and commentary are included section 3 for those indicators shown with a RAG status of either Amber or Red. An asterisk (*) indicates that the indicator is an improvement target.

Indicator	Annual Target	Previous Quarter Outturn	Current Quarter Target	Current Quarter Outturn	RAG	Change e.g. Improved / Downturned
NSI LCS/002 The number of visits to local authority sport and leisure centres during the year per 1,000 population where the visitor will be participating in physical activity	9,351.48	2,729.76	2,244.36	2,271.92		Improvement on the performance achieved in Quarter 1 2011/12
LCL 001 The number of people using Public Library Services during the year per 1,000 population.	5750	Measured annually				To be advised in quarter 4
LCL 002a The number of publicly accessible computers per 10,000 population	11.41	Measured annually				To be advised in quarter 4
LCL 002b The percentage of available computer hours in use	40%	Measured annually				To be advised in quarter 4
LCL 003 The percentage of library material requests supplied within 7 calendar days	75.00%	Measured annually				To be advised in quarter 4
LCL 004 The number of library materials issued, during the year, per 1,000 population	5275	Measured annually				To be advised in quarter 4

Welsh Government Outcome Agreement Theme 9 (OAT9M1): The number of visits to local authority sport and leisure centres during the year per 1,000 population where the visitor will be participating in leisure and physical activity (Corporate Priority 9):

Indicator	Annual Target (2012/13)	Previous Quarter Outturn (Q4)	Current Quarter Target (Q1)	Current Quarter Outturn (Q1)	RAG	Change e.g. Improved / Downturned
OAT9M1	10,500.00	3,219.41	2,520.00	2,563.93		Improved on Quarter 1 2011/12

Archive Service local performance indicator: real and virtual visits and remote enquiries (email and post):

Quarter	2011/12	2012/13
April to June	1,989	2,382
July to September	2,373	
October to Dec.	2,364	
January to March	2,412	
total	9,138	

2.4 Key Actions from Service Plan Monitoring

The following table shows progress on key actions / areas for improvement in the service plan. A ✘ indicates those areas which have incurred slippage or have been subject to a revised timetable and references the section in the report where commentary can be found to further explain the slippage/revised timescales:

Key - ✓ on track, ✘ behind schedule, C completed

AREA FOR IMPROVEMENT: LEISURE SERVICES	On-track?	Commentary
Implement a new Leisure Services' staffing structure in accordance with FCC Guide to Organisational Design for Senior Managers	✓	See section 3.1.
Re-locate all County Hall-based Leisure Services' staff to the former fitness suite at Deeside Leisure Centre in order to create a 'single point of contact' for customers of the Service	C	Completed
Open the new ten-pin and indoor bowling facility, café and soft play area at Flint Pavilion Leisure Centre	✓	Due to open July 2012
Increase the %age of customer payments made electronically via on-line bookings (2012/13 will serve as the baseline year for the purpose of future comparison)	✓	See section 3.3.
Meet/exceed the Active Young People Programme targets agreed with the <i>Creating an Active Flintshire</i> Partnership Board and <i>Sport Wales</i>	✓	See section 3.4.
Increase participation in sport and physical activity	✓	See section 3.6.
Sustain existing school holiday programme and identify gaps in provision across the County by engaging key partners	✓	See section 3.4.
Improve RAG status of children's play areas via the match-funding improvement scheme	✓	See section 3.7.

Complete condition survey of all changing pavilions across the County and develop a RAG status to inform future investment	✓	See section 3.8.
Work in partnership with Fields in Trust to secure a protection in perpetuity of recreation grounds nominated as designated Queen Elizabeth II Fields	✓	See section 3.12.

AREA FOR IMPROVEMENT: CULTURAL SERVICES	On-track?	Commentary
Increase number of children participating in and completing the Summer Reading Challenge by 5%.	✓	The 2012 theme is "Story Lab", results expected quarter 2
Update library stock management software and introduce e-book services	✓	Expected implementation quarter 4
Online access to holdings of archive and museum services on FCC website	✓	Software installed and is being tested, expected to go live quarter 2
To achieve renewal of accreditation of Buckley, Mold and Greenfield Valley museums	✓	Result expected October 2012
Implementation of Civica Records Management software module	✓	Expected implementation quarter 4
Archives accommodation: secure an adequate quantity of BS5454-compliant storage, improved public facilities and DDA compliance throughout	✗	See section 3.2

2.5 Internal & External Regulatory Reports

The following internal or external audit/regulatory work has been completed during the quarter and the outcome of the work can be summarised as follows. Negative outcomes are discussed in more detail below.

Undertaken By	Title & Date Report Received	Overall Report Status
	None to report this quarter	

3. Exception Reporting

3.1. Implement a new Leisure Services' staffing structure in accordance with FCC Guide to Organisational Design for Senior Managers



The Leisure Services Management Team submitted new Job Evaluation Questionnaires to the Single Status Team during Quarter 1. It is anticipated that the new staffing structure will be implemented during 2012/13.

3.2 Archives accommodation: secure an adequate quantity of BS5454-compliant storage, improved public facilities and DDA compliance throughout
These might be achieved by modifying the existing building or a new building, on our own or in partnership. It is likely that the service will need additional storage before any plans can come to fruition. It will also therefore be necessary arrange off-site storage for low-usage collections.



3.3. Increase the %age of customer payments made electronically via on-line bookings (2012/13 will serve as the baseline year for the purpose of future comparison)



During 2011/12, the Leisure Services' presence on the County Council website was reviewed with existing web pages revamped and new web pages introduced. *SiteImprove* website analysis reports, utilised by Corporate I.T., state that the Leisure Services' web pages received 36,844 unique hits (new and returning users) during Quarter 1 2012/13 compared with 19,587 during Quarter 1 2011/12; an 88.10% increase. Nearly one-third (11,611) of all unique hits during Quarter 1 2012/13 were for the new 'Leisure Centres' Opening Times' web page which is linked to a 'live' activity database managed by the individual leisure centre sites. The number of unique hits to the 'Customer On-line Bookings' web page (launched in February 2012) was 1,393. Net income from on-line bookings during Quarter 1 was £153 (April), £189 (May) and £548 (June).

3.4. Meet/exceed the Active Young People Programme targets agreed with the *Creating an Active Flintshire Partnership Board and Sport Wales*



The 6th Flintshire Festival of Youth Sport

The annual Flintshire Festival of Youth Sport, supported by Airbus and Sport Wales, took place on 18 April 2012. Circa 2,000 children gathered for the opening ceremony at Deeside College which marked the beginning of the 100 day countdown to London 2012. Following the opening ceremony, the school children were transported to five venues across the County to participate in various sports including badminton, boccia, cheerleading, basketball, netball, golf, girls' football, athletics, water polo, handball, gymnastics and cricket. Schools received free coaching for the events they entered in the run up to the Festival. The biggest event was street dance, with more than 700 children participating in competitions at Airbus Sports & Social Club in Broughton.

Dragon Sport

The Dragon Sport programme is managed by the Sports Development Team and aims to broaden the sporting interests of children that already participate in sport and to involve children that currently lack opportunities outside of school P.E. lessons. During Quarter 1, the Dragon Sport programme (school holidays only), in partnership with leisure centres, recorded **1,747** visits, a **- 10.04%** decrease on 2010/11. The table below compares the two Quarters:

SITE	2010/11	2011/12
Deeside	345	339
Flint Pavilion / Flint High School	306	137*
Holywell	330	431
Mold	540	499
Buckley	421	311
CQ Pool	-	30
TOTAL	1,942	1,747

*Dragon Sport in Flint was re-located to the High School in Q1 2012/13 due to the unavailability of Flint Pavilion (due to building works). As a consequence, the programme was reduced and this impacted upon attendances.

3.5. One Leisure Centre to strive for Quest Accreditation



On 13 June 2012, Buckley Leisure Centre underwent a Quest 'health check' assessment provided by Quest's Regional Assessor & Trainer. The outcome of the 'health check' was very positive and an improvement plan is now in development prior to submitting to Quest for a formal assessment later in 2012/13.

3.6. Increase participation in sport and physical activity



There is currently only one National Strategic Indicator for Leisure Centres. N.S.I. LCS/002 records the number of visits to Local Authority Sport & Leisure Centres during the year where the visitor will be participating in physical activity, per 1,000 population. For Q1 2012/13, the recorded figure is **2,272** visits per 1,000 population. The target was **2,244** visits and the intervention score was **2,100** visits. The number of recorded visits for Q1, where the visitor participated in physical activity, is **+ 9.92%** up on the Q1 2011/12 figure.

Fitness Classes The programming of leisure centre fitness classes has been the focus of increased collaboration between the Sports Development Team and the built facilities in recent months. The Sports Development Team has provided training and mentoring to new and existing class instructors and the re-designed class structure and concepts have seen a significant increase in attendance levels. During Quarter 1 2012/13, 48 fitness class instructors received training via the in-house Central YMCA Qualifications (CYQ) programme. Combined attendances at fitness classes at Deeside, Flint Pavilion and Buckley Leisure Centres have increased by **128.27%** when comparing Quarter 1 2012/13 (12,087 visits) with Quarter 1 2011/12 (5,295 visits).

Workplace Health Programme The Sports Development Team is currently working with 11 local companies to improve workplace health. During Quarter 1, over 80 employee health checks were conducted.

3.7. Improve RAG Status of Children's Play Areas via the match-funding improvement scheme



The RAG status of children's play areas is determined through the application of criteria employed by Play Safe & Space Consultancy (which conducted the FCC Play Areas' Survey in 2010/11). On 21 February 2012, Executive approved the match-funding scheme for improvement works to children's play areas for a third consecutive year. FCC has committed £126,500 to match-fund improvements to 19 play areas during 2012/13. The majority of these improvement schemes will be realised during Quarters 3 & 4.

3.8. Complete condition survey of all changing pavilions across the County and develop a RAG status to inform future investment



During Quarter 1, the Property Services section completed condition surveys for the 12 community pavilions that are directly managed by Leisure Services. (Of the 71 pavilions owned by Flintshire County Council, 59 are leased to community groups). The 12 pavilions were categorised, in terms of their general condition, into one of four groups: A was deemed to be 'Good', B 'Satisfactory', C 'Poor' and D 'Bad'. Of the 12 pavilions surveyed, 10 are considered 'Satisfactory' and two deemed 'Poor'. The survey results provide Leisure Services with a considerable evidence base to inform a future investment programme for community pavilions.

3.9. Welsh Government Consultation on Statutory Guidance on Play Opportunities



The period of consultation commenced on 13 April and concluded on 25 June. The Welsh Government (WG) is asking local authorities to assess the sufficiency of play opportunities for children in their areas. WG has made £22,700 available to Flintshire County Council to undertake the Play Sufficiency Assessment

3.10. Big Lottery Fund Child's Play Programme Round 2



Flintshire County Council is responsible for administering the North East Wales Community Play Project (NEW Play). The project will be delivering peripatetic play provision across Flintshire, Wrexham and Denbighshire, targeting 15 play deprived communities over a fixed three-year period. The Flintshire project team has been working in Higher Shotton between January to June 2012 and has engaged with the Town Council, local schools, professionals/organisations and residents. The project has provided five two-hour after school play sessions per week, together with lunchtime play sessions in four schools. 34% of children living within the LSOA (Lower Super Output Area), a total of 194 children, have attended a session on at least one occasion. A combined total of 1,406 attendances have been recorded during the six-month period, with an average session attendance of 30 children.

3.12. Work in partnership with Fields in Trust to secure a protection in perpetuity of recreation grounds nominated as designated Queen Elizabeth II Fields



The County Council has approved 17 nominated recreation grounds to be submitted to Fields in Trust (FIT) for inclusion in the QEII Fields Challenge. FIT has subsequently confirmed that the nominated sites meet its criteria. The Authority is now in the process of completing the documentation for the legal dedication of the

land. Upon completion of this work, the Authority will be arranging an event to publicise the County's achievement.

3.13. SARC: CD10a - Revenue Funding

The in-year deficit for Leisure Services in 2011/12 was £392,000 although total Leisure Services' income increased by 6.13% in 2011/12 compared to 2010/11, helped by strong growth in Fitness income which grew by 79%. A budget challenge process has commenced to address the budget deficit during 2012/13.



3.14. SARC: CD0b - Capital Projects

The projected Year 1 re-development business plan shortfall for Deeside Leisure Centre is £138,665 (as reported to Executive on 15 February 2011). The projected Year 1 re-development business plan shortfall for Flint Pavilion Leisure Centre is £109,097 (as reported to Executive on 19 July 2011).



3.15. SARC: CD10c - Play Strategy

If confirmation of the WG *Families First* grant for *Play Development in Flintshire* and *Play for Children with Disabilities* is not confirmed for the period 1 October 2012 to 31 March 2013, there will be a funding shortfall of £87,036.



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**Strategic Assessment of Risks & Challenges' RAG
Summary (Refresh)**

Risk Title		2012-2013					
		Q1	Q2	Q3	Q4	Q1	
Risk Reference	Community Leadership	June 11	Sept 11	Dec 11	Mar 12	June 12	Predictive Green/Amber
CL04	Affordable Housing	A	A	A	A	A	SEP 2012
CL05	Social Care For Older People	A	A	A	A	A	TBC
CL07	Relationship with Local Health Board & Public & Primary Health	A	A	A	A	A	APR 2013
CL08	Climate Change & Flood Risk Management	A		A	A	A	TBC
CL09	Economic Regeneration	A	A	A	A	A	TBC
CL10	County Town Network Regeneration & Protection	G	G	G	G	G	FEB 2011
CL11	Integrated and Public Transport Infrastructure (External)	A	A	A	A	A	DEC 2013
CL12	Skills Needs of Employers	A	A	G	G	G	OCT 2011
CL14	North Wales Regional Waste Treatment Partnership	A		A	A	A	2016/17
CL15	Clwyd Theatr Cymru (CTC)	A	A	A	A	A	JUL 2012
Risk Reference	Council Delivery	June 11	Sept 11	Dec 11	Mar 12	June 12	Predictive Green/Amber
CD02	Streetscene	A	A	A	A	A	DEC 2012
CD03	Transision from UDP to LDP	A	A	G	G	A	SEPT 2017
CD04	Planning Protocol	G	G	G	G	G	MAR 2012
CD05	Highways Infrastructure	A	A	A	A	A	TBC
CD06	Transport Arrangments For Service Users	A	A	A	A	A	DEC 2013
CD07	Depot Provision	A	A	A	A	A	DEC 2014
CD08	Connah's Quay, Shotton & Deeside Housing Renewal Area	A	A	A	A	A	MAR 2020
CD10a	Leisure - Revenue Funding		R	R	R	R	TBC
CD10b	Leisure - Capital Projects		A	A	A	A	TBC
CD10c	Leisure - Play Strategy		A	A	A	A	TBC
CD12a	Housing Strategy	A	A	A	A	A	TBC
CD12b	Housing Management	A	A	A	A	A	TBC
CD12c	Housing Repairs and Maintenance Services	A	A	A	A	A	APR 2013
CD12d	Homelessness	A	A	A	A	A	TBC
CD12e	Sheltered Housing	A	A	A	A	A	NOV 2013
CD14	Housing Ballot	A	A	A	G	G	MAR 2012
CD19	Gypsies and Travellers	A	A	A	A	A	TBC
CD20	School Buildings/School modernisation	R		R	R	R	2018
CD22	School Improvement - Regional Project		A	A	A	A	APR 2013
CD23	Procurement of Independent Sector placements for looked after children	A	A	A	A	A	TBC
CD26	Disabled Facilities Grants	A	A	A	A	A	MAR 2013
CD27a	Waste Management Targets/Food Waste Treatment Project	A	A	A	A	A	2016/17
CD27c	Waste Management Operations	A	A	A	A	A	2016/17
CD27d	Waste Management (AD Waste)	G	G	G	G	G	SEP 2011
CD34	Severe Winter Weather	A	A	A	A	A	TBC
CD37	Food Waste Treatment Project			A	A	G	APR 2014
CD38	Welfare Reform				R	R	TBC
Risk Reference	Council Governance	June 11	Sept 11	Dec 11	Mar 12	June 12	Predictive Green/Amber
CG05a	Asset Management - Strategic	A	A	A	A	A	2015/16
CG05b	Asset Rationalisation		A	A	A	A	2015/16
CG06	Medium Term Financial Strategy	A	A	A	A	A	TBC
CG07	Financial Management and Control	A	A	A	A	A	TBC
CG08	ICT Strategy	A	A	G	G	G	ACHIEVED & MAINTAINED
CG09	Information Governance	A	A	A	A	A	TBC
CG10	Human Resources and Management	A	A	A	A	A	NOV 2012
CG11	Single Status and Terms and Conditions of Employment	A	A	A	A	A	NOV 2012
CG13	Customer Focus	G	G	G	G	G	ACHIEVED & MAINTAINED
CG16	Workforce and Succession Planning	A	A	A	A	A	NOV 2012
CG18	Procurement	A		A	A	A	MAR 2013
CG19	Business Continuity (including Winter Disruption)	A	A	A	A	A	APR 2013
CG22	Flintshire Futures		A	A	A	A	MAR 2013
CG23	Data Protection				R	R	TBC

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FLINTSHIRE COUNTY COUNCIL

REPORT TO: LIFELONG LEARNING OVERVIEW & SCRUTINY COMMITTEE

DATE: THURSDAY, 20 SEPTEMBER 2012

REPORT BY: LEARNING AND SOCIAL CARE OVERVIEW & SCRUTINY FACILITATOR

SUBJECT: FORWARD WORK PROGRAMME

1.00 PURPOSE OF REPORT

To consider the Forward Work Programme of the Lifelong Learning Overview & Scrutiny Committee.

2.00 BACKGROUND

2.01 Items feed into a committee's Forward Work programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny committees, members of the public can suggest topics, items can be referred by the Executive for consultation purposes, or by County Council, or from Directors. Other possible items are identified from the Executive Work Programme and the Strategic Assessment of Risks and Challenges.

2.02 In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:

1. Will the review contribute to the Council's priorities and/or objectives?
2. Are there issues of weak or poor performance?
3. How, where and why were the issues identified?
4. Do local communities think the issues are important and is there any evidence of this? Is there evidence of public dissatisfaction?
5. Is there new Government guidance or legislation?
6. Have inspections been carried out?
7. Is this area already the subject of an ongoing review?

3.00 CONSIDERATIONS

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work Programme of the committees of which they are Members. By reviewing and prioritising the forward work programme Members are able to ensure it is member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration.

4.00 RECOMMENDATIONS

That the Committee considers its Forward Work Programme (attached as Appendix 1).

5.00 FINANCIAL IMPLICATIONS

None arising directly from this report.

6.00 ANTI POVERTY IMPACT

None arising directly from this report.

7.00 ENVIRONMENTAL IMPACT

None arising directly from this report.

8.00 EQUALITIES IMPACT

None arising directly from this report.

9.00 PERSONNEL IMPLICATIONS

None arising directly from this report.

10.00 CONSULTATION REQUIRED

Not applicable

11.00 CONSULTATION UNDERTAKEN

.Publication of this report constitutes consultation.

12.00 APPENDICES

Current Forward Work Programme

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

Minutes of previous meetings of the committee.

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DRAFT

Date	Item	Purpose of Report/Session	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
25 October	Flintshire Arts Strategy 2008-2013	To update Members on the progress made in achieving the objectives/actions of the Flintshire Arts Strategy.	Progress Monitoring	Director of Lifelong Learning	10 October
	Regional Transport Update	To provide Members with an update regarding the regional transport policy.	Progress Monitoring/policy development	Director of Lifelong Learning	
	Health & Safety in Schools	To provide the Committee with information and data regarding Health and Safety incidents that occur in school settings.	Monitoring report	Director of Lifelong Learning	
	Welsh Public Library Authorities: Annual Return 2011-12	To present the Council's Welsh Public Library Standards Annual Return 2011-12	Performance Monitoring	Director of Lifelong Learning	

Date	Item	Purpose of Report/Session	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
6 December	School Balances	To provide the Committee with details of the closing balances held by schools at the end of the financial year.	Performance Monitoring	Director of Lifelong Learning	20 November
	School Exclusions	Annual monitoring report to ensure effective mechanisms remain in place for exclusions, together with appropriate levels of intervention and support.	Performance Monitoring	Director of Lifelong Learning	
	Q2 Performance Reporting	To enable members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring	Facilitator	
10 January	Leisure Strategy	Progress report	Progress Monitoring	Director of Lifelong Learning	21 December
14 February	Incidents of arson, vandalism and burglaries in Flintshire Schools	Annual update report to review progress	Monitoring Report	Director of Lifelong Learning	
	Pupil Attainment	To provide members with a summary of pupil attainment across primary and secondary school phases for the school year.	Monitoring Report	Director of Lifelong Learning	

LIFELONG LEARNING OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

APPENDIX 1

Date	Item	Purpose of Report/Session	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
21 March	Q3 Performance Reporting Educational attainment of Looked After Children Children and Young People Partnership Corporate Parenting Activity Update Young Carers	To enable Members to fulfil their scrutiny role in relation to performance monitoring To receive the annual educational attainment report To provide the Committee with a progress report			
25 April					
6 June	Q4/Year end performance reporting				
11 July					

Regular monitoring reports

Month	Item	Purpose of Report	Responsible / Contact Officer
February	Pupil Attainment	To provide Members with a summary of pupil attainment across primary and secondary school phases for the school year.	Director of Lifelong Learning
March	Children & Young People Plan	Monitoring report	Director of Lifelong Learning
March	Educational Attainment of Looked After Children	To receive the annual educational attainment report (joint meeting with Social & Health)	Director of Lifelong Learning
Feb/March	Incidents of arson, vandalism and burglaries in Flintshire Schools	Annual update report to review progress	Director of Lifelong Learning
November 2010 onwards	School Balances	To provide the Committee with details of the closing balances held by school at the end of the financial year	Director of Lifelong Learning
November	School Exclusions	Annual monitoring report to ensure effective mechanisms remain in place for exclusions, together with appropriate levels of intervention and support	Director of Lifelong Learning
Quarterly	Performance Monitoring	To enable members to fulfil their scrutiny role in relation to performance monitoring.	Chief Executive/Director of Lifelong Learning

Item to be Scheduled

School Modernisation - ongoing
 Cost of repairs and maintenance – School buildings
 Saltney Library update
 Healthy Schools

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